



**HERITAGE ACADEMY
BOARD AGENDA**

**Location: 500 South Lincoln Jerome, Idaho
January 15, 2015 7:15 PM**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

8:05 pm – CALL TO ORDER WELCOME – B Crouch

- ❖ Pledge of Allegiance -
- ❖ Reading of Heritage Academy's Mission and Vision
- ❖ Roll Call – Establishment of a Quorum – Blair Crouch, Amanda Bingham, Anneli Crouch, Kayla Tate, Kurt Hopper, Teresa Molitor (conference call)

❖ Approval of Agenda

A Bingham would like to remove administrator evaluation from business but keep in report. In the interest of the attorney's schedule, the board would like to discuss all items pertaining to him to the beginning of the agenda.

A Bingham Move to approve the agenda as amended

A Crouch seconded

Vote 6-0 motion passed

8:10 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - November 20, 2014

Blair made a correction in the loan amount for the building to be \$250,000

- Approval of Bills Paid
- Payroll Report

Kurt Hopper wondered about one of the names on the payroll. C Kary stated that she was called in to substitute.

- December budget report 2014

K Tate Motion to approve the consent agenda as presented.

K Hopper second

Vote 6-0 motion passed

8:14 pm PUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

No public comment

8:15 pm REPORTS (for discussion only)

❖ Board Training – T Molitor

T Molitor turned the time over to the school attorney Joe Borton, to discuss board election procedures. Joe stated that Heritage Academy has the structure set up well. But the board policy is lacking in the board elections. He has developed an election calendar that helps to engage the stakeholders. He also suggested possibly setting up an advisory board, so that as board members transition out, they can be used by the new board members to help advise and guide on issues, but not vote on issues. This can help facilitate transition. B crouch asked if Joe would send information to the board.

❖ Administrator's Report – C Ivie

Mrs. Peterson is coming in and working with some of our students. It is working very well. The middle school students will be going to the School of Choice Day at the Capitol on January 27, 2015. T Molitor will be able to take the 4th graders on a tour of the Capitol building. The students will have the opportunity meet with our representatives.

❖ Playing Card Policy - C Ivie

The playing card that have characters on them and used for trading (ie. Pokemon) have become a real problem during the school day. Dr. Ivie is requesting that the board make a policy that does not allow playing cards to be taken out of backpacks at school.

❖ Marketing Update – K Tate

K Tate and Dr. Ivie had a meeting to discuss the lottery.

HA's next add is getting ready to be sent to the Northside Journal. Our Glanbia add will also be put in the Times News.

K Tate talked to a reporter and their office will forward our Boise trip itinerary to their contact reporter in Boise.

❖ Administrator Evaluation - A Bingham

A Bingham sat down with Dr. Ivie before the break and went over her evaluation. The board will look over the copy and sign it and make any comments. A Bingham wanted to make sure that Dr. Ivie knows how appreciative she is on the feel of the school. She also noted that Dr. Ivie is setting a great example for staff of the professional dress standard expected at Heritage Academy.

❖ Facilities Report – B Crouch

Roof bid has gone from repair to replacement.

❖ D.L. Evans Bank Loan & Refinance Loan Amount - B Crouch, C Kary

The refinance committee has been working through different financing options. Right now they have been working with D.L. Evans bank on a \$250,000 loan and also a line of credit. B Crouch discussed scenario A & B. We need to have a new appraisal done for the loan process. We also need to have a line of credit to meet our bill obligations during the months of June and July. The committee discussed what we would pay with the line of credit and the loan. Josh, from D.L. Evans Bank, said to ask for what we need because he didn't think that we would qualify for both a line of credit and loan. He encouraged the board to really decide what the school absolutely needs because he thought a smaller loan amount of would more likely be approved. K Hopper asked if the improvements made to the building would help to improve our ability to get a higher loan? C Kary stated that it would not. K Hopper also wanted to know if we go ahead with a \$5000 appraisal if we still might not be approved for a loan. B Crouch stated that the USDA will take care of the personal liability for the appraisal. B Crouch is recommending that we request \$250,000 for a loan and \$100,000 line of credit. Then based on the appraisal, the bank will offer us X dollar amount. C Kary's preference would be for a \$212,000 loan and \$100,000 line of credit and hope for \$200,000 loan and \$75,000 line of credit. The board continued discussion of needs and loan amounts and opinions of how to proceed.

❖ Parent Communication Systems – C Kary

C Kary went to the company to get a contract and their finally bid was more than the board had approved and that was available in the budget. She did not get a contract this year.

❖ Spring Break (2014 School Calendar) - C Ivie

Dr. Ivie brought to the attention of the board that Jerome and Twin Falls Spring Breaks are on a different week than what is scheduled on our calendar. The board discussed whether or not to make a change to the school calendar so that our Spring break coincides with Jerome school district.

❖ 2015-16 School Calendar - C Ivie

Dr. Ivie noted that this calendar is generally the same as 2014-15 calendar. The main difference is that with Labor Day falling later in September, we can take off the whole week of Thanksgiving. She suggested that the board revisit the calendar in June after CSI and Jerome set their calendars.

❖ Staff and Board Retreat Dates - C Ivie

Dr. Ivie suggested having staff retreat sometime during the 2 weeks before school starts and invite the Board to come for part of that. It was also suggested to have the retreat at the public library. Suggested dates - 13-15th of August. Anneli was assigned the task of making facility arrangements.

❖ Habitual Truant Item

Dr. Ivie stated that there are 4 students that have excessive absences in the first semester. If the board declares them habitual truant, then she can bring their names to the multi-disciplinary team.

❖ Policy 2430 - Gifted and Talented

Discussion pursued about the "grade 3-6" and ISAT scores stated in the GT Plan.

❖ Policy 2450 – Instruction

No comment

9:42 pm BUSINESS ITEM(s)

❖ D.L. Evans Bank Loan & Refinance Loan Amount

K Hopper motioned to authorize Chairman Crouch to purse with D.L. Evans a loan for \$250,000 to refinance and \$100,000 line of credit based on the appraisal.

K Tate second

Vote 5-0 motion passed

❖ ~~Administrator Evaluation~~

❖ Spring Break (2014 School Calendar)

T Molitor motioned to keep the calendar as is.

A Crouch second

Vote 5-0 motion passed

❖ 2015-16 School Calendar

K Tate motioned to approve the 2015-16 school calendar with the opportunity to review in June.

K Hopper second

Vote 5-0 motion passed

❖ Habitual Truant Item

A Crouch made the motion to declare students A, B, C D habitual truant based on their first semester attendance record and the recommendation of Dr. Ivie

K Tate second

Vote 5-0 motion passed

❖ Policy 2430

K Hopper motioned to approve the policy as presented.

A Crouch second

Vote 5-0 motion passed

❖ Policy 2450

K Tate motion to approve policy 2450

K Hopper second

Vote 5-0 motion passed

A Crouch motioned to adjourn at 9:55 pm

T Molitor second

Vote 5-0 motion passed

9:55 pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: teresa@molitorandassociates.com or call (208) 595-1617.