



HERITAGE ACADEMY

BOARD MINUTES

Location: 500 South Lincoln Jerome, Idaho

October 8, 2015 7:00 PM

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:00 pm - Board Meet and Mingle

This is a time for the board members to mingle with each other, staff and parents. No business for Heritage Academy will be discussed during this time.

7:34 pm - CALL TO ORDER WELCOME – K Tate

- Pledge of Allegiance
- Reading of Heritage Academy's Mission and Vision – A Bingham, K Hopper
- Roll Call – Establishment of a Quorum

Kurt Hopper, Amanda Bingham, Kala Tate, Anneli Crouch

- Approval of Agenda

A Bingham Motion to approve agenda

K Hopper Second

Vote: all aye, Motion Passed

7:30 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - September 3, 2015
 - September 24, 2015
 - Approval of Bills Paid
 - Payroll Report
 - Sept 3 minutes, fix time
- A Crouch Motion to approve consent agenda with noted changes

A Bingham Second
Vote: all aye; Motion Carried

7:35 pm PUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

7:40 pm REPORTS (for discussion only)

- Board Training - A Crouch

Anneli reminded the board that they are conducting board business in a public meeting. She also reminded the board that they have the public sit in audience as they may watch but should not be involved in the board discussion and business during the board meeting. Anneli suggested having some kids from the FFA come or give a presentation of some kind to the board about Robert's Rules.

- Budget & Finance Report – K Hopper, C Kary
 - Audit Presentation - Laurie Harberd

CPA, Laurie Harberd from Rexroat, Harber & Assoc, brought a preliminary report for the board and shared her results. She explained to the board that in a perfect world, the school would have their own accountant on staff, but due to major budget constraints, this is not possible. It is common for small organizations to hire an auditor to do both the preparation of financial statements and the audit.

New this year is the requirement to show the PERSI pension fund as liability. This shows a negative net position. But the net income change was much better than last year: \$76,000 in revenue as compared to last year as -\$20,000.

Ms. Harberd went over the audit in detail with board and answered all questions that the board had. She wanted to make sure that the board understands all the finding and all the information in the report. She asked the board to work in the wording of the corrective action response and send it to her to put in the audit

Charter commission – Laurie noted that either the school can either meet or not meet expectations in internal control and HA does not meet this criteria right now. There is no middle ground. Unrestricted cash – we have increased from 9 to 19 days, but not enough to meet commission criteria yet.

Ms. Harberd offered her assistance in sharing information with the Charter Commission.

- Administrative Report – C Ivie, M Gangwer

School culture is going well. New this year: students are filling out surveys every week and it gives kids an anonymous way to report and for the administrators and staff to monitor situations.

- SEM & Student Achievement – A Crouch
- Marketing, Parent & Community Relations – S Arhens

Our Facebook friends continue to increase. Anneli and Sarah have not had an opportunity to meet with Northside Journal. Kala has tried multiple times to contact Mr. Luther about the bill we received and he has not responded. Anneli was asked to work with Kurt to resolve this issue for the board.

- Facilities – K Hopper
 - Building Cooling System – R Hunter

Robert Hopper looked into the heating/cooling improvements and found that we run into the building improvement code. So these additions are not possible. Lighting issues will be fixed in the next 2 weeks.

Committee chairpersons need to make sure that the companies we contact with for grounds and such know who can approve work to be done since there have been changes in the board and committees.

- Board Training, Board Evaluation, Strategic Plan – K Tate

Board is looking at board self-evaluation templates from ISBA and other places and will discuss in the coming months

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham

- HI DEF - A Crouch

Changes and fixes are in the process.

9:45 pm BUSINESS ITEM(s)

- Approval of Financial Audit

A crouch motioned to approve financial audit.

A Bingham Second

Vote: all aye; Motion passed

K Hopper Motion to adjourn

A Crouch Second

Vote: all aye; Motion passed

9:45 pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: tberry@heritageacademyid.org or call (208) 595-1617.