



HERITAGE ACADEMY

BOARD MINUTES

Location: 500 South Lincoln Jerome, Idaho

November 12, 2015 7:00 PM

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:00 pm - Board Meet and Mingle

This is a time for the board members to mingle with each other, staff and parents. No business for Heritage Academy will be discussed during this time.

7:31 pm - CALL TO ORDER WELCOME – K Hopper

- Pledge of Allegiance
- Reading of Heritage Academy's Mission and Vision – A Bingham, A Crouch
- Roll Call – Establishment of a Quorum

Anneli Crouch, Amanda Bingham, Kurt Hopper

- Approval of Agenda

A Bingham motion to add supplemental contract for Ms. Rasmussen to discussion and business

A Crouch second

Vote: All Aye motion carried

A Crouch motioned to add discussion to find a policy for special education.

A Bingham second

Vote: All aye

Motion carried

A Bingham motion to approve agenda as amended.

A Crouch

Vote: All aye

Motion carried

7:35 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - Oct. 8, 2015
- Approval of Bills Paid
- Payroll Report

A Crouch motion to approve consent agenda as presented

A Bingham second

Vote: All aye

Motion carried

7:40 pm PUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

No public comments

7:45 pm REPORTS (for discussion only)

- Board Training - A Crouch

A Crouch intends to invite to come to our January meeting

- Administrative Report – C Ivie

No questions or comments

- Budget & Finance Report – K Hopper, T Carver

Cheryl is still working with Lacey about finalizing the food budget. Toni met with Lacey to look at the budget. The budget looks like it is in the red on paper because of startup costs. If things continue to go as scheduled, the food budget may be self-supporting in a few months.

- SEM & Student Achievement - A Crouch
 - 3 year Gifted & Talented Plan to submit to SDE

The SDE requires a gifted and talented plan for each district. Because of our School Wide Enrichment Model, it is already built into our education plan.

- SEM and Student Achievement committee meeting and added members

There are several people that have been invited to the committee. Helen Sauer, Michelle Rasmussen, Kate Ladwig, Lori Johnstone

- Marketing, Parent & Community Relations – S Arhens
 - Plan of Action for Northside Journal

A Crouch went to see Mr. Luther. He apologized for any miscommunication. He took \$100 off the bill. He cannot disregard the bill because it was not signed by him. The board expressed deep dissatisfaction with the treatment they have been receiving and the fact that the newspaper has not been publishing articles that we have been sending in. We are not getting fair or equal representation. A Bingham commented that we need to stand up for ourselves. K Hopper suggested that we set a realistic goal and if we cannot meet the goal, we need to go on.

A Crouch suggested that we keep advertising on the marquee and change it frequently.

A Bingham reminded the board that it is time to start marketing and advertising for the lottery

- Facilities – K Hopper, R Hunter

Mr. Hunter met with Mr. Glassett about getting gravel for the bus lane. Mr. Glassett will come out and take a look. Leaks are showing with the rain and snow. He is reminding the staff that the problem will eventually be taken care of. The staff is being very supportive.

We had 0 defects in our safety inspection!

- Snow removal bids

Board members had several questions and discussed postponing this discussion until further information could be ascertained.

- Board Training, Board Evaluation, Strategic Plan – K Tate
 - Board member resignation

A Crouch reminded the board that Kala will be resigning in December. She suggested each board member think about whether they could fill the chair position for a time. She also encouraged the board members to think about other individuals that could fill board seats.

A Bingham stated that it is crucial that we get a full board. The board goal is to have a full board by December.

Thoughts were express of discomfort about have the Vice-chair fill the chairman position. She has not been a part of the board long enough to confidently fill the roll. T Berry was asked to look at the by-laws to see protocol. Section 5.6 states that the resignation of an officer can be filled by vote by the board members.

- Policy 2500 – Instruction – Library materials

A Bingham talked about scholarships and grants for school libraries. She is hoping that Dr. Ivie and others will look into this to help build our library.

- Special education Policy – A Crouch

There is a need in the special education room to give a space for students that are out of control. A Crouch was asked to bring this policy to the next board meeting.

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham

Next month, A Bingham will be administering the Administrator evaluation and will have information for the board in January

- Staff letter of resignation
- .5 teaching contract for English
- Supplemental contract for M Rasmussen

A Bingham made the motion to go into executive session pursuant to Idaho Code 67-2345(1)(b) at 8:45 pm

A Crouch second

Roll call vote

A Crouch – aye

A Bingham – aye

K Hopper – aye

Motion carried

8:30 pm EXECUTIVE SESSION

Pursuant to Idaho Code 67-2345(1)(b)(CLOSED TO THE PUBLIC). Executive sessions: (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

A Bingham motioned to come out of executive session at 10:09 pm.

A Crouch second

Roll call vote: A Bingham - Aye

A Crouch – Aye

Motion carried

10:09 pm REPORTS (for discussion only)

- Heritage school for Innovation, Design, Entrepreneurship and Finance (HI DEF) - A Crouch, R Hunter

The HI DEF board has decided to postpone authorization until next year. Board members gave support and appreciation to the HI DEF board for looking at things and taking time needed.

10:15 pm BUSINESS ITEM(s)

- 3 year Gifted and Talented Plan

No motion made

- SEM and Student Achievement Committee

No motion necessary

- Snow Removal

A Bingham Motion to table snow removal until further notice

A Crouch Second

Vote: all aye

Vote carried

- Policy 2500 – Instruction – Library materials

A Crouch Motion to table Policy 2500

A Bingham Second

Vote: all aye

Motion carried

- Staff Resignation

A Bingham Motion to table the item of staff resignation as well as part time teacher contract until we get further information.

A Crouch Second

Vote: all aye

Motion carried

- Heritage school for Innovation, Design, Entrepreneurship and Finance (HI DEF)

No motion was made

- Supplemental teacher

A Bingham made the motion to approve the supplemental contract for Ms. Rasmussen as presented.

A Crouch second

Vote: all aye

Motion carried

A Crouch motion to adjourn

A Bingham Second

Vote: all aye

Motion carried

10:30 pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: tberry@heritageacademyid.org or call (208) 595-1617.