



**HERITAGE ACADEMY  
BOARD MEETING**

**Location: 500 South Lincoln Jerome, Idaho  
6:00 pm, November 17, 2011**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

**6:00 pm – CALL TO ORDER WELCOME – K. Bangerter**

- ❖ Pledge of Allegiance – K. Bangerter
- ❖ Reading of Heritage Academy's Mission and Vision – A. Bingham
- ❖ Roll Call – Establishment of a Quorum. The Board Clerk read roll call. In attendance were A. Crouch, B. Crouch, A. Bingham, K. Tate, and K. Bangerter. Absent was S. Bybee.
- ❖ Approval of Agenda – K. Bangerter asked to add the approval of the just received contract for Speech Pathologist. B. Crouch asked to add the Jerome Recreation Busing Proposal. A. Crouch made motion to approval the amended Agenda. B. Crouch seconded, all.
- ❖ Swearing in of Board Members. K. Bangerter read the commitment and mission of being a Heritage Academy board member. Board members recited the oath of office to K. Bangerter. Each board member signed an Acceptance of Office and Oath of Office, and Board Member Agreement.
- ❖ K. Bangerter read letter from Charter School Commission dated November 7, 2011 regarding Article 9, Section 1 that requires that public schools in the state be free. Based on this law, Heritage Academy is not able to charge parents for activities required for all students. Hence, we would not be able to charge a fee to bus students to Jerome Recreation and to pay for the recreation fee.

**6:25 pm BOARD ASSESSMENT AND ADMINISTRATOR ASSESSMENT TRAINING**

- ❖ School Board Effectiveness Self-Assessment – K. Bangerter. The Board was given a "School Board Effectiveness Self-Assessment".
- ❖ Board Assessment Training – K. Bangerter presented a PowerPoint on the following:
  - Promotion of the vision and mission so parents and community know the vision of the school. Post it on the school walls.
  - What should be measured for Board operations?
  - Meetings are conducted with efficiency and professionalism.

- Open meeting laws.
- Effectiveness of Strategic Planning.
- Measuring Policy Development.
- Legislative and legal issues – Is the Board in compliance with federal and state law?
- Professional Development for the Board.
- Accountability and Accreditation.
- Financial security and oversight.
- Relationships between administrator, stakeholders and Board.
- Self-Assessment quiz.
- ❖ **Parent Survey** – K. Bangerter. Moved to next board meeting due to time constraints. K. Bangerter to send survey out to the Board for review.
- ❖ **Selecting, Reviewing and Supporting the Administrator** – K. Bangerter. Moved to next Board meeting.
- ❖ **Administrator Assessment** – A. Crouch. Board agreed to move to next board meeting. K. Bangerter will send out a PowerPoint for Board review.

### **7:00 pm CONSENT AGENDA:**

*(Information in Board Packet)*

*The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.*

- Approval of October 20, 2011 Minutes
- Approval of Bills Paid
- Current Budget

K. B entertained motion to approve Consent Agenda. A. Crouch made motion, B. Crouch seconded, all.

### **7:10 pm Discussion Item(s) (for discussion only)**

- ❖ **Board Retreat** – A. Crouch to send out an email to determine the dates for the Board retreat in the spring.
- ❖ **Handbook** – K. Bangerter. K. Bangerter agreed to give more review time to the Board. Changes need to be given to C. Kary by December 1<sup>st</sup>.
- ❖ **Marketing** – K. Bangerter. To send out letters to parents who declined enrollment for 1<sup>st</sup>, 4<sup>th</sup> and 6<sup>th</sup> grade. A. Bingham suggested to also send letters out to parents regarding openings. Suggested starting an enrollment committee to handle enrollment and the lottery. A. Crouch to assign portions of the charter prior to the board meeting.
- ❖ **Heritage Parent Teacher Organization (HPTO)** – K. Bangerter. L. Driscoll, President of HPTO, was in attendance. L. Driscoll reported that the By Laws should be finalized by next week.
- ❖ **Building, Parking & Playground Report** – B. Crouch.
  - Boiler maintenance person suggested adding a water softener. We would need to get a bid for this.
  - Sprinkler system installed at front sidewalk. Grass seed added.
  - Playground dirt to be flattened by this weekend. B. Lamb to finish the swing set and set up basketball standards this weekend. Ground prep is estimated at around \$20,000.
  - Jerome Recreation Busing Proposal was presented by B. Crouch. There are three options. K. Bangerter mentioned the busing time is time the students are not in the classroom and not counted in attendance. We also are not allowed to

collect fees from parents. A. Crouch suggested having a short three-week time frame like volley ball and basketball. This would be part of the education program. K. Bangerter said this would be a decision by R. Reddington if this is something that could be in the budget and keep in line with the educational goals. K. Bangerter mentioned that building strong bodies is not part of our mission or vision statement.

**7:50 pm Business Item(s)**

- ❖ Approval of Speech Pathologist. Entertained motion to approve the Speech Pathologist contract from Valley Therapy Services. A. Crouch made motion; A. Bingham seconded, all.
- ❖ Approval of Policy Manual sections: A. Bingham asked for amendments to be made to Section 3010P. A. Bingham to send the amended policies to C. Kary to incorporate changes. K. Bangerter entertained motion to approve the following Policies subject to amendments. A. Crouch made motion; B. Crouch seconded, all.
  - “Students”- Enrollment and Attendance Procedures Sections 3010P, 3020, 3020P, 3030.
  - “Community Relations” – Sections 4000, 4100, 4105, 4105F, 4110.
  - “Personnel” - Sections 5000, 5100, 5100F1, F100F2, 5100F3, 5100P

**8:30 pm ADJOURN AB AC**

K. Bangerter entertained motion to adjourn. A. Bingham made motion; A. Crouch seconded, all.

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: [ktbangerter@gmail.com](mailto:ktbangerter@gmail.com) or call (208) 595-1617.

APPROVED:

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DATE: