

**HERITAGE ACADEMY  
BOARD MEETING MINUTES  
Location: 100 East Ave. A  
Jerome, Idaho  
7:00 pm, November 18, 2010**

**Board Members Present: Kelly Bangerter, Anneli Crouch, Amanda Bingham, Blair Crouch**

**7:00 PM – Welcome Call to Order**

The meeting was called to order by KBangerter at 7:40. KBangerter reviewed the agenda and noted that the address for the meeting is 100 and not 110. ACrouch moved to add the state inquiry to the agenda. ABingham moved to add discussion of charter revisions. Blair seconded. The motion passed unanimously. ACrouch moved to remove the consent agenda and approval of minutes and table the action until the next board meeting. BCrouch seconded. The motion passed unanimously. ACrouch moved to adopt the agenda with all aforementioned amendments. BCrouch seconded. The motion passed unanimously.

**Training**

❖ **Open Meetings**

Christine Ivie and KBangerter reviewed the rules and information pertaining to executive session. Clvie followed up by discussing communication between board members outside of an open meeting.

**Reports and Business Items**

❖ **Marketing Report**

ABingham reviewed the marketing plan for hiring and reviewed the websites, university channels, etc. that they intent to utilize. She also reviewed the timeline for hiring an administrator and teachers. ABingham noted that the lottery will be conducted on April 5<sup>th</sup> and asked if there were any questions or comments. ACrouch discussed enrollment and when enrollment would begin. Clvie explained the process that other schools use and what Paragon has done in the past. General discussion on the use of Paragon's online registration program for enrollment purposes. ABingham moved to authorize BCrouch to solicit bids for management services. BCrouch seconded. The motion passed unanimously.

❖ **Facilities Report**

KBangerter noted they are looking at several facility options, some that would require modular and others that would require renovations. KBangerter moved to authorize himself, Scott Bybee and Brandon Fairbanks to meet with the landowners to gather information and to look at other options and bring a recommendation to the Board. ABingham seconded. The motion passed unanimously.

**Discussion Item(s)**

❖ **Discuss Pre-Opening Timeline**

KBangerter presented the timeline and noted that things start quickly after the new year.

❖ **Discuss Charter Start Grant Application Revisions**

The Board discussed the approach they would like to take in revising the grant application for Heritage Academy. They will consider a timeline and plan, and they will discuss at the next Board meeting

❖ **Discuss Albertson's Grant**

ACrouch notified the Board that the Albertson Foundation raised the grant award amount from \$100,000 to \$250,000 so they expect to receive that as soon as they receive their 501(c)3 IRS determination.

❖ **Development of Policy Manual**

KBangerter presented information about policies and discussed how they will adopt policies over the next few months. He also described the process for reviewing policies once they are in place.

❖ **Discuss state inquiry for charter schools receiving federal funds**

ACrouch described the letter and the rubric and noted that she will send the information to Ben Greenwood for his review.

❖ **Discuss charter revisions based upon Commission's comments in August**

ACrouch is going to email the SDE to see if there are any outstanding items the PCSC would like the school to address.

ABingham made a final comment about marketing and making sure that open house banner is ready for next month. ACrouch said she would cover it. BCrouch encouraged the board to become part of the chamber so that board meetings and open houses would be advertised to the chamber each week. BCrouch will follow up on chamber membership.

**ADJOURN**

ACrouch moved to adjourn. ABingham seconded. The motion passed unanimously.