



**HERITAGE ACADEMY
BOARD MINUTES**

**Location: 500 South Lincoln Jerome, Idaho
November 20, 2014 7:00 PM**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:20 pm – CALL TO ORDER WELCOME – B Crouch

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision – A Crouch, K Hopper
- ❖ Roll Call – Establishment of a Quorum

A Crouch, Kurt Hopper, Blair Crouch, Teresa Molitor
Approval of Agenda

There was discussion of adding to Discussion and Business a supplemental contract form and business item for Project Playground

K Hopper motioned to approve agenda as amended
Second – A Crouch
Vote: All Aye

7:05 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - October 16, 2014
- Approval of Bills Paid
- Current Budget & Payroll Report

K Hopper asked C Kary to respond to the negative balance on the budget. C Kary responded to the board that this is from the lunch program. She is keeping a close eye on this.

A Crouch motioned to approve consent agenda
Second - K Hopper

Vote: All Aye

7:28 pm PUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

No public comment

7:28 pm REPORTS (for discussion only)

❖ Board Training – T Molitor

T Molitor presented training for the chain of command with employee or parent grievances. It is important that a board member not say something that can be misconstrued. The board needs to stay very neutral when talking to the parent or employee outside of a board meeting. If a parent or employee contacts a board member with a grievance, it is important to tell the grievor to go to the employee first, then if necessary, go to the next in command – team leaders- then to the administrator, then to board member who has been assigned to handle this situation for the school as board member. Grievances do not go to the board as right off.

❖ Administrator's Report – C Ivie

A Crouch wondered about our middle school enrollment. Dr. Ivie reminded the board that they approved a specific number of 7-8th grade students to be enrolled. We need to go back to the minutes to see what our cut-off point is so that we don't exceed this amount. T Berry and Dr. Ivie will look into the minutes and report back to the board.

❖ Facilities Report – B Crouch

B Crouch has been looking into project playground. Prices are between \$28,000-30,000 with installation being another \$2,000. B Crouch would like permission from the board to go fundraise for the playground. A Crouch suggested using the business cluster students to help with the fundraising as young children are hard to turn down. K Hopper suggested that we can display company ads as part of the deal. Dr. Ivie reminded the board that we look at our fundraising plan so that we don't hit up companies twice, or ask for much less than we might be able to apply or qualify for.

❖ Finance update-B Crouch

USDA has another program that can back a \$200,000 loan for building upgrades that can be done in a quicker timeframe. B Crouch is continuing to look into this and hopes to come back to the board with more information next month.

❖ Marketing Update – K Tate

No report this month

❖ Parent Communication Systems – T Berry

All information is in the packet

- ❖ Policy 2450
- ❖ Policy 2500
- ❖ Policy 2510
- ❖ Policy 2510P

A Crouch requested to table the Policies.

7:45 pm BUSINESS ITEM(s)

A Crouch motioned to move the policy discussion until next meeting
Second - T Molitor
Vote: All Aye

❖ Parent Communication Systems

A Crouch motioned to approve a contract with Alert Solutions.
Second - T Molitor
Vote: All Aye

A Crouch moved to authorize B Crouch to form a committee and raise funds for Project Playground
Second - K Hurt

Supplemental Contract

T Molitor made a motion to approve a supplemental contract for Michelle Rasmussen.
Second - K Hopper

- ❖ Policy 2450
- ❖ Policy 2500
- ❖ Policy 2510
- ❖ Policy 2510P

No motions were made for Policies

T Molitor motioned to adjourn meeting at 7:46 pm
Second - K Hopper
Vote: All Aye

7:46 pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: teresa@molitorandassociates.com or call (208) 595-1617