



HERITAGE ACADEMY

BOARD MINUTES

Location: 425 E Nez Perce Ave, Jerome, ID

December 10, 2015 8:15 PM

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

8:19 pm - CALL TO ORDER WELCOME – K Tate

- Pledge of Allegiance
- Reading of Heritage Academy's Mission and Vision – S Ahrens, K Hopper
- Roll Call – Establishment of a Quorum

K Tate, S Ahrens, A Crouch, K Hopper, A Bingham

- Approval of Agenda

A Crouch motioned to approve agenda as presented

K Hopper Second

Vote: all aye, motion carried

8:20 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - November 12, 2015
 - November 17, 2015
 - November 24, 2015
 - November 25, 2015
- Approval of Bills Paid
- Payroll Report

K Hopper Motion to approve consent agenda

S Ahrens Second

Vote: all aye, motion carried

8:25pmPUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

No public comment at this time

8:30pm REPORTS (for discussion only)

- Board Training - A Crouch

No Training for the month of December. A Crouch is working to schedule a student demonstration in January.

- Administrative Report – C Ivie

Elementary school has worked out a master teaching schedule so that math and reading are happening at the same time. Open Court and Engage New York curriculum will be used starting in January.

- Budget & Finance Report –K Hopper, T Carver

- Eligibility Tracking Calculations (ETC)– C Kary

This is a new reporting requirement that has to do with Obama Care and the 1095 form that has to do with health insurance for employees and families. We fall under the self insured part of the law. We have contracted with this company and they will help us with paperwork requirement. There is no charge for this service this year as the Idaho School District Council is paying for it for us for 2 years.

- SEM & Student Achievement - A Crouch

- Marketing, Parent & Community Relations – S Ahrens

A Crouch met with Gary Luther and he was able to take \$100 off the Northside Journal bill. The bill came with that change showing. The board decided that they will not pay the bill because of the verbal contract and promise that we had with the Journal. K Hopper and Joe Davidson will be meeting with the newspaper to finish working this out. Cheryl informed the board that she has no purchase order and no signature for the bill.

S Ahrens has been monitoring the school Facebook page. There has been increased activity and many comments. She will put the Lottery open date on Facebook, the school website and such.

- Facilities – K Hopper, R Hunter

- Snow removal bids – C Kary, R Hunter

More information was shared from conversation that T Berry had with each company to try and meet the school and budget needs. C Kary reminded the board of the tight budget. The board discussed references.

- Construction for Special Education Room – Dr. Ivie

Some students at the school need a time-out area for safety of students and staff. This would be built in the Special Education room. Lowes has agreed to donate much of the construction materials and Star is willing to donate the construction force. This can happen during winter break. Dr. Ivie wants the board's approval as it is construction in the building.

Dr. Ivie and a team are applying for Title II funds to do more training of all staff to deal with escalation situations of students.

- Board Training, Board Evaluation, Strategic Plan – K Tate
 - Board member resignation

Kala Tate gave the Board her letter of resignation. She shared appreciation to the Board for the support the board has given her. A Crouch presented Kala with an appreciation gift for her many years she has served on the board.

- Board Application(s)

There are 2 or 3 applications that have been turned in for the board to review.

- Interim Chair assignment for January

Board members discussed their availability to serve in this capacity for a month.

K Tate assigned S Ahrens to be interim chair through the January meeting. A Bingham will sign checks and check POs for the month.

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham
 - Administrator Evaluation

A Bingham did the Administrator Evaluation for the semester. Overall, our administrator was rated as expert. This will evaluation will go in her file.

9:40 pm BUSINESS ITEM(s)

- Eligibility Tracking Calculations (ETC)

A Crouch moved to approve the ETC contract as presented

S Ahrens - Second

Vote: 3 aye 1 nay

Motion carried

- Snow Removal Contract

A Bingham Motion to approve the Newscape contract for snow removal

K Hopper - Second

Vote: all aye

Motion carried

- Construction for Special Education Room

S Ahrens motion to approve the construction for special education room

A Bingham - Second

Vote: all aye

Motion carried

A Crouch motioned to adjourn the meeting

S Ahrens - Second

Vote: All Aye

Motion carried

9:45pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: tberry@heritageacademyid.org or call (208) 595-1617.