



**HERITAGE ACADEMY
BOARD MINUTES**

**Location: 500 South Lincoln Jerome, Idaho
7:00 PM – December 19, 2013**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Heritage Academy will allow students to participate in instruction leading them to develop meta-cognitive skills. These skills will allow them to learn how to solve real-life problems and organize information. Our students will graduate with skills in both the core content areas and in critical thinking that lead to success in school, the workforce and the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:05pm – CALL TO ORDER WELCOME – B. Crouch

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision – A Bingham, A Crouch
- ❖ Roll Call – Establishment of a Quorum

Anneli Crouch, Amanda Bingham, Blair Crouch, Kala Tate, Teresa Molitor

- ❖ Approval of Agenda

A Crouch would like to add Honor Past Board members

A Bingham would like to add Student Wellness Policy 3515 to business

B Crouch would like to add Recognizing potential board member after Honor past board members

A Bingham motioned to approve agenda with added items

K Tate Second

All Aye

7:10 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - November 21, 2013
- Approval of Bills Paid
- Current Budget & Payroll Report

K Tate – fix spelling of name
A Bingham - fix minutes on page 5, take “to” out
A Crouch - Motion to accept consent agenda with changes to minutes
A Bingham - Second
Vote – All Aye

7:15 pm REPORTS (for discussion only)

❖ Honor past board members - A Crouch

A Crouch presented gift to Jason Peterson and Kelly Bangerter

❖ Recognize potential board member

B Crouch asked Pastor Clay for recommendations for board members and he suggested Kurt Hopper. Kurt grew up in Jerome went to Boise State and came back to Jerome. He has 3 children. Kurt is passionate about this town, and has watched the town grow and change. This school has helped bring it back to small community. 3 years of college for P.E. Teacher has an understanding of what goes into teaching and respects that effort. School has great teachers.

He has served on Chamber of Commerce. Was on it during a neat time and was able to see things turn around. He has been on boards since he was 15. He has also worked for Valley coop for 4 years. He feels that he was able to help bring both businesses into having financial stability and profit.

B Crouch would like to bring him on in January as an appointed board member.

A Bingham would like to also make sure that we have an election for the elected position.

❖ Administrator’s Report – C Ivie

Discussion about increasing enrollment

❖ USDA Update – B Crouch

Continue to move along in the loan process. B Crouch got an email from attorney with invoice so far being \$22,000. We cap at \$30,000. He is keeping the dialogue between bank, attorney and such. The goal is to be moved on to the next step with the USDA in January and hope for approval by March.

❖ Facilities Report – B Crouch

Boiler control panel went out. The part needed was about \$2700. Boiler was repaired by Tuesday evening and school was warming up by Thursday. The question was asked if there was money in the budget for this repair. The answer was yes. We still have about \$3000 left for the year.

❖ Finance Committee Report – C Kary

No questions or new information. Board loves the new format of the report.

❖ Marketing Update – K Tate

Will start meeting again regularly in January and the committee will have more to share.

Put together a date for the lottery. Unofficially set the Lottery date for March 20, 2014.

Discussion to make sure we meet the 90 day requirement. Board set the date for April 10, 2014 the Lottery will need to open on January 6, 2014.

A Crouch suggested that the board needs to decide if the school will be adding 8th grade for the next year. B Crouch noted that he is involved with the *Northside Journal* and will have the K Tate and Dr. Ivie write an article to be published in the January edition.

No decision for the Lottery date was set at this meeting.

A Crouch Motion to move to executive
A Bingham Second
vote

8:07 pm EXECUTIVE SESSION (closed to the public)

PURSUANT TO ID CODE SECTION 67-2345(1)(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

K Tate Motion to leave executive session
A Crouch Second
Roll Call Vote – T Molitor A Bingham A Crouch

8:35 pm BUSINESS ITEM(s)

❖ Employment Practices - Private Service Providers/Consultants – 5725
A Bingham - Motion to approve Private Service Providers/Consultants – Policy 5725
T Molitor second
Vote – All Aye

❖ Volunteer -- Authorization To Release Information – 5730
A Bingham asked question wondering she would have to fill this out if she came in to volunteer.
A Crouch stated that it would be for someone that came in on regular basis to work with students.

K Tate - Motion to approve Authorization To Release Information – Policy 5730
T Molitor - Second
Vote – All Aye

❖ Reduction in Force – 5740
A Crouch - Motion to approve Reduction in Force – Policy 5740
A Bingham - Second
Vote – All Aye

❖ Student Wellness Policy 3515
A Bingham asked why we were needing to make revisions. T Berry stated that it was missing section 4 that included employees.

T Molitor - Motion to approve Student Wellness Policy 3515
K Tate - Second
Vote – All Aye

A Bingham made a motion to adjourn the meeting
K Tate second
Vote – All Aye

8:43 pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: teresa@molitorandassociates.com. or call (208) 595-1617