



**HERITAGE ACADEMY  
BOARD AGENDA  
Location: 500 So. Lincoln, Jerome ID  
February 11, 2016 7:00PM**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

**7:00 pm –Board Meet and Mingle**

*This is a time for the board members to mingle with each other, staff and parents. No business for Heritage Academy will be discussed during this time*

**7:32 pm - CALL TO ORDER WELCOME – S Ahrens**

- Pledge of Allegiance
- Reading of Heritage Academy’s Vision – K Gilgren; Mission – K Lindley
- Roll Call – Establishment of a Quorum – K Gilgren; A Bingham; S Ahrens; A Crouch; K Hopper; K Lindley
- Approval of Agenda – K Hopper - motion; K Gilgren – second; all aye

**7:36 pm CONSENT AGENDA:** *(Information in Board Packet)*

*The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.*

- Approval of Minutes
  - January 7, 2016
    - Under board training – revise minutes to reflect that A Crouch reported that a staff member of local school and then in the next sentence, it should begin “A Crouch stated her response to this parent should have been . . .”
    - Please revise that S Ahrens was asked to approach “Ridleys” (typo)
- Approval of Bills Paid
- Payroll Report

- A Crouch made a motion to approve the consent agenda as amended; A Bingham seconded; all aye

**7:35 pm PUBLIC COMMENT**

None

**7:40 pm REPORTS (for discussion only)**

- Board Training - A Crouch reported that T Berry and A Crouch reviewed the Idaho Open Meeting law and A Crouch provided information to the Board regarding the Open Meeting Law. She explained that the goal of the Board should be to adhere to the Open Meeting Law because it is the right thing to do and the Board should be providing training and monitoring itself. A Crouch did note that there could be potential fines if a Board or an individual board member purposely violated Open Meeting Law. However, there is nobody that monitors this, it is something that is monitored by boards and by the public. C Ivie noted that fines are only issued if there is purposeful violation of the law and most of the time, the Attorney General's Office, if notified, would require a correction of the violation. K Gilgren also noted that individual homeowner's insurance policies may also provide protection for community board service.
- Administrative Report – C Ivie highlighted the work that the teachers have been doing in reading and math and the work they did in drafting teacher expectations for our strategic plan. She also complimented Mrs. Carver and Mrs. Jacobsen on the wonderful job they are doing on fundraisers this year and in running the school store. A Crouch asked about the list of fundraising opportunities and C Ivie reviewed and said that she inadvertently listed some items under that bullet instead of volunteer opportunities. She will correct that in her administration report.
- Budget & Finance Report – K Hopper, T Carver presented financial information and Bussing Contract – C Ivie provided an overview of the issue at hand. The Board can elect to extend the current bus contract or go out for bid. The current contract has been in place for 5 years and C Ivie stated that the school has been very happy with Northside Bus. The company and the owner have been very responsive to the school's needs. She also noted that the requirements would be almost identical to the specifications from the previous bid specifications. In addition, most of the requirements and regulations regarding school transportation are State requirements.  
T Carver and C Ivie shared the results of our recent State inspection and the inspector was very complimentary of Northside Bus. The school and bus company received a perfect score in all areas but one and in that one, only lost a couple points, but received a great report.  
Board members discussed the pros and cons of going out for bid and the positive feedback regarding local bus companies, including Northside Bus Company and Western States Bus Company
- Facilities Report – K Hopper provided an update regarding facilities. R Hunter provided a report for the Board and K Hopper noted that spray foam will be installed within the next several weeks, to fill a crack in the basement

- SEM & Student Achievement - A Crouch stated that the SEM committee will be meeting tomorrow and will be working on a rubric and timeline for SEM implementation. She noted that we currently have a board member (A Crouch); an administrator (C Ivie); a teacher (M Rasmussen) and a parent (K Ladwig) on the committee.
- Marketing, Parent & Community Relations – S Ahrens updated the Board regarding plans for the spring raffle and efforts to obtain raffle prize donations. She also noted that the reader board, outside of the school, has been updated to reflect that we are a free public school and families can stop in or call to register for the 2016-17 lottery
- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham reviewed the timeline for the school culture survey and the administrator evaluation.
- Board Training, Board Evaluation, Strategic Plan – S Ahrens stated that the Board would be completing a self-evaluation this Spring
  - Recommendation for addition to Strategic Plan – S Ahrens explained that the leadership team and teachers worked hard on teacher expectations and would recommend that the Board add those to the current strategic plan
  - Upcoming Board meeting dates/changes – the Board discussed possible dates for the May and June board meetings, and the agenda items. The board discussed the timing of the administrator evaluation, the budget hearing and the board election results

Board discussed possible role changes. Amanda is willing to consult the board and shadow the board member that would take her place. Further, discussion will take place next month about who will take over her responsibilities and work alongside her through the rest of her term.

### **8:30 pm BUSINESS ITEM(s)**

- Bussing Contract  
Amanda made motion to extend contract for 5 years  
Kurt 2<sup>nd</sup>  
all aye.
- Recommendation for addition to Strategic Plan  
Kurt made a motion to add the addition to strategic plan  
Anneli 2<sup>nd</sup>  
Discussion about the changes occurred. Sarah explained the changes. Anneli asked questions on whether there would be a conflict with it interfering with clusters. They did not feel like that would be an issue. Vote was taken all aye.
- Board meeting date change  
Dates are being kept so no vote was needed as explained by Sarah

### **8:58 pm ADJOURN**

Anneli motioned to adjourn the meeting.  
Amanda 2<sup>nd</sup> ; all aye