



**HERITAGE ACADEMY
BOARD AGENDA**

**Location: 500 South Lincoln Jerome, Idaho
February 19, 2015 7:00 PM**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:03 pm – CALL TO ORDER WELCOME – B Crouch

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission (Anneli Crouch) and Vision (Kurt Hopper)
- ❖ Roll Call – Establishment of a Quorum – Kurt Hopper; Anneli Crouch; Teresa Molitor; Blair Crouch
- ❖ Approval of Agenda – Motion to approve agenda as amended (with DL Evans loan update included in the facilities report – K Hopper; Second – A Crouch; All

7:05 pm CONSENT AGENDA:

- Approval of Minutes
 - January 15, 2015 Special Board Meeting
 - January 15, 2015
- Approval of Bills Paid
- Payroll Report
- Motion to approve the consent agenda – T Molitor; Second – A Crouch; All

7:10 pm PUBLIC COMMENT

- None

7:15 pm REPORTS (for discussion only)

- ❖ Board Training – Joe Borton presented the following:
 - Bylaws Revision – the revised version cleans up the election process; board members had an opportunity to review a redline copy so that they could review proposed changes in relationship to the current copy. J Borton noted that the

revised bylaws removes individual board members' names due to the fact that the terms and process is not dependent upon current board members and should exist for future board processes. J Borton reviewed additional changes that include the elimination of items that are no longer relevant (reference to the school seal) as well as changes to the wording in the election process.

- J Borton reviewed the proposed change to the timing of the elections and suggested that timing be changed to May to encourage greater participation (4.3 c and d) in the election process because it would occur prior to the end of the school year.
 - J Borton also suggested that the Board change the bylaws to have ties broken by a coin toss and not by the Board chairman – to eliminate discontent of stakeholders
 - J Borton also reviewed addition of “FERPA” to the bylaws so that the bylaws make reference to that specific law rather than to federal law, in general.
 - J Borton noted several changes that are for clarification as well as the addition of “with the assistance of the clerk of the board” as language to note that the secretary will assist the secretary.
 - Finally, J Borton explained that the primary reason to amend the bylaws, as recommended, is to clarify specific items that may have been unclear and to reflect an election process that will allow the school to follow the bylaws for upcoming board vacancies.
 - J Borton also reviewed a proposed school board election process and timeline.
 - A Crouch asked what would happen if there are not enough interested parties to hold an election. J Borton stated that the board would follow the process outlined in the bylaws to fill a vacancy.
 - K Hopper asked about 4.5 (a) and (c) and whether that allows for the board to fill a vacancy that exists for any reason. J Borton suggested a change to the wording to reflect that point. The Board may consider removing 4.5 (a). Board members agreed with that change and re-numbering the items in 4.5
 - J Borton stated that if the Board approves the proposed bylaws and election calendar, with the proposed changes, that he will make the changes and provide the document to B Crouch and T Molitor for their signatures.
- ❖ Trading Card Policy - C Ivie and J Borton presented the proposed trading card policy and provided background to board members regarding the challenges posed by trading cards in school.
 - ❖ Administrator’s Report – C Ivie answered questions regarding her report and noted that the Commission staff will be visiting the school on Thursday February 26th from 1-4 pm. A Crouch, C Ivie and C Kary will be meeting with Commission staff. C Ivie and A Crouch may be attending a charter school meeting with administrators and board members from Eastern Idaho schools on Wednesday February 25th. C Ivie also expressed her appreciation to A Crouch; T Molitor and C Kary for meeting with T Baysinger at the Commission and for assisting in providing a response to the Commission’s Annual Performance Report.
 - ❖ Financial Update – K Hopper reported that he has reviewed the financial reports and we are working within a very tight budget. He is concerned about this and we will continue to monitor our finances regularly.
 - ❖ Marketing Update – B Crouch noted that the recent Northside Journal Article was very positive; A Crouch mentioned that M Taylor (SDE) encouraged the school to advertise and encourage families to enroll

- ❖ Commission Visit – A Crouch shared information regarding the recent visit that she, T Molitor and C Kary made to the Commission office. Overall, A Crouch, T Molitor and C Kary were able to share the information they desired to share. A Crouch noted that T Molitor expressed concern regarding the reporting process that the Commission is using and had questions about the scoring system that the Commission utilizes and the overall focus that the Commission seems to have. She was able to express her desire for Commission staff and IPCSC to ensure schools meet the requirements of the law and can operate based upon the original intent of charter school law. T Molitor thanked A Crouch, C Kary and C Ivie for their work in preparing responses for the Commission. She would like the Board to keep the school’s mission and vision in the forefront and focus on what we need to do to serve our students and our families.
- ❖ Facilities Report – B Crouch provided information regarding facilities and repairs. B Crouch will contact repair companies to look at the broken fence on the southwest corner of the playground. C Ivie noted that door bolts are being replaced and an inside, classroom window is being replaced. K Hopper suggested closing the opening in the back fence if we are having the fence repaired.
- ❖ B Crouch reviewed the progress on the DL Evans loan. The appraisal should be complete within the next two weeks and we should have an update on the loan process prior to the March board meeting.

8:00 pm BUSINESS ITEM(s)

- ❖ Bylaws Revision – motion to approve recommended bylaws revision with modifications suggested – T Molitor; Second – A Crouch - All
- ❖ Timeline for Board Elections – Motion to approve the proposed timeline with modifications noted – K Hopper; Second – A Crouch - All
- ❖ Trading Card Policy – Motion to approve the proposed trading card policy with the modification suggested (change “is” to “it”) – A Crouch; Second – K Hopper; All

8:05 pm ADJOURN – Motion to adjourn T Molitor; A Crouch Seconded - All

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: teresa@molitorandassociates.com or call (208) 595-1617