



**HERITAGE ACADEMY
BOARD MEETING**

**Location: 500 South Lincoln Jerome, Idaho
7:00 pm, February 21, 2013**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Heritage Academy will allow students to participate in instruction leading them to develop meta-cognitive skills. These skills will allow them to learn how to solve real-life problems and organize information. Our students will graduate with skills in both the core content areas and in critical thinking that lead to success in school, the workforce and the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:05 pm – CALL TO ORDER WELCOME – B. Crouch

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision
- ❖ Roll Call – Establishment of a Quorum. Present were A. Bingham, A. Crouch, K. Tate, B. Crouch and T. Molitor by phone.
- ❖ Approval of Agenda. A. Crouch proposed to switch the executive session to the beginning of the meeting, and to move the Business Item – "Personnel Recommendation" after Executive Session. A. Bingham proposed to add the item, "Administrator Evaluation" to the discussion items. A. Bingham also proposed to add to Business Items the board meeting conflict to include not only March but also April. B. Crouch proposed to add to the Discussion Items, "Alternative Financing", and to add to the Business Items "Research Alternative Financing" before Personnel Policies. A Bingham moved the motion. A. Crouch seconded, all.

7:15 PM – EXECUTIVE SESSION

- ❖ Pursuant to Idaho Code 67-2345(1)(a)(b) (CLOSED TO THE PUBLIC): Closed Session to: (a) "consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need" (b) "consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student"

Roll call to approve motion to enter executive session: A. Bingham, A. Crouch, K. Tate, B. Crouch and T. Molitor.

7:40 PM Adjourn Executive Session

A. Bingham moved. T. Molitor seconded, all.

7:40 PM Business Items

- ❖ Personnel Recommendation. C. Ivie recommended to the Board to hire Teresa Exon as a teacher for first grade for the 2013-14 school year. K. Tate moved the motion. A. Crouch seconded, all.

7:45 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - January 14, 2013
 - January 31, 2013
 - T. Molitor commented on the January 14, 2013 Minutes, page 2. We need to insert Idaho Code Section 33-1273.
- Approval of Bills Paid
- Current Budget & Payroll Report

B. Crouch entertained motion to approve consent agenda. A. Bingham moved the motion. K. Tate seconded, all.

7:50 pm Reports (for discussion only)

- ❖ Administrator's Report – C. Ivie

- ❖ 2013-2014 school calendar – C. Ivie presented two options. Plan A: school begins September 3rd and ends June 12th. Plan B: school begins August 26th and ends May 22nd. Dr. Ivie reported that feedback from the teachers were that they liked having more instruction in the fall.

- ❖ Questions from Legislature –
 - T. Molitor discussed the following:
 - A bill that has been introduced to help charter school's fund their facilities.
 - Another bill which might be introduced would allow colleges and other institutions to be authorizers of Charter schools.
 - There is a possible bill that would reorganize the commission board.
 - The ISBA proposed legislation that challenges the rejection of prop 1. Bill would reinstate parts of Students Come First that deal with teacher negotiation, which might apply more to traditional schools.
 - There might be a bill introduced to allow school boards to get training for staff to have weapons on campus. Something we need to take seriously and possibly discuss as a board.
 - Due to negative comments regarding charter schools by some legislators, T. Molitor suggested there is a need to educate representatives and maybe we could invite legislators to come and tour our school. A. Crouch suggested some

cluster groups like Idaho History Hunters and Idaho Explorers cluster group could host the legislators. C. Ivie suggested a legislator appreciation breakfast. T. Molitor suggested maybe an open house coordinated with our students.

- ❖ **USDA Loan Update – B. Crouch**
 - Heritage Academy is approved to go to the “next step” with the USDA loan. B Crouch is working with Barrett Craig, Architect, to answer questions from the USDA. The USDA said we need to obtain a construction loan for improvements, and they would then take the construction loan into the USDA loan. B Crouch talked to DL Evans bank regarding loan to pay off the building to pay the balloon payment to Magic Valley Christian. DL Evans mentioned about possibly having the Board members as cosigners on the loan, and asked that the Board be presented with this option. The Board was unanimous that they were not comfortable with this. B Crouch will check out other options.
- ❖ **Facilities Committee Report - B. Crouch**
 - Repairs are needed for the roof; B. Crouch has gotten a couple of bids.
- ❖ **HPTO – A. Bingham/A. Crouch**
 - Any parents interested in being on the HPTO Board were asked to turn in a resume of interest. We have not received any response. A. Bingham talked with C. Ivie and they agreed to have committees throughout this school year in place of an HPTO. We will send out correspondence to parents to build committees for five events. A. Bingham recommended that when we have an opening in the board, we have a parent take the position and then they also would be over the HPTO.
- ❖ **Marketing Committee Report – K. Tate**
 - Marketing is basically word of mouth, reader board and handing out yard signs. Marketing will also be establishing the committees. A. Bingham mentioned we need to advertise the addition of 7th grade.
- ❖ **Finance Committee Report – J. Peterson**
 - J Peterson was not present
- ❖ **Administrator Evaluation – A Bingham will send out an Administrator Evaluation to the Board to be collected by March 7th. A Bingham will put together a cumulative evaluation based on Board comments.**

8:00 pm Business Item(s)

- ❖ **Administrator contract review – A. Bingham**
 - According to Idaho Code the Board needs to discuss renewal of C. Ivie’s Superintendent contract. A. Bingham made motion to renew C Ivie’s contract for another two years. T. Molitor seconded, all.
- ❖ **Parent/Teacher Conferences – Early release on March 21st – C. Ivie**
 - This is the day before spring break, so she asked if we should cancel school that day or do an early release. C. Ivie suggested having it like a cluster day and include PM kindergarteners. B. Crouch called for a motion to have an early release on March 21st at 12:00 pm. A. Bingham moved the motion. A. Crouch

seconded, all.

- ❖ Board Meeting for March – conflict with parent/teacher conference – C. Ivie
 - The question is whether the Board wants to have the Board meeting on the same day as the parent/teacher conferences. C. Ivie suggested having the board meeting on March 14th. B. Crouch entertained motion to move the Board meeting to March 14th. A. Crouch moved motion, K. Tate seconded, all.
 - A. Bingham commented that for the April board meeting there is a conflict for some board members.

- ❖ Rotary lunch – J. Peterson not present.

- ❖ Heritage Academy Lunch Procedures – 8215
 - B. Crouch asked to change the non-sufficient funds fee from \$20.00 to \$25.00 per bank fees. B. Crouch entertained motion to approve the Heritage Academy Lunch Procedures – 8215. A. Crouch moved the motion. A. Bingham seconded, all.

- ❖ Alternative funding – B. Crouch entertained motion for him to research alternative financing towards our current mortgage, which has a balloon payment due July 2013, and also a construction loan as a pre-requisite to the USDA loan. K. Tate moved motion to authorize B. Crouch to act as an agent for HA to seek information regarding a mortgage and a construction loan as a pre-requisite to the USDA loan. A. Bingham seconded, all.

- ❖ Personnel Policies
 - Evaluation of Certificated Personnel – 5340
 - Certified Personnel Resignation – 5350
 - Dress and Appearance - 5360

- B. Crouch entertained motion to approve Personnel Policies, 5340, 5350 and 5360. A. Crouch moved the motion. K. Tate seconded, all.

9:15 pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: tmolitor@cablone.net or call (208) 595-1617