



**HERITAGE ACADEMY
ANNUAL BOARD RETREAT
Location: Jerome Public Library Community Room
August 21, 2015 9:00 am**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

9:17 am – CALL TO ORDER WELCOME – K. Tate

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision - A Bingham, A Crouch
- ❖ Roll Call – Establishment of a Quorum
- ❖

Amanda Bingham, Anneli Crouch, Kala Tate, Kurt Hopper, Sarah Arhens

- ❖ Approval of Agenda

A Crouch made the motion to approve the agenda

A Bingham second

Vote: All Aye

9:05 am - DISCUSSION & BUSINESS – C Kary

- ❖ Custodial contract

C Ivie informed the board that along with the new contract, they will have 2 TA positions that students can apply for. Mr. Hunter will conduct "interviews" for the positions. The 2 students picked will work from 2-2:45 and do duties such as emptying garbage, clean mirrors, etc. The students will be overseen by Mrs. Preston.

A Bingham made the motion to approve the custodial contract with Able Hernandez and family.

A Crouch second

Vote: All Aye

9:10 – NEWSPAPER HEADLINE ACTIVITY – C. Ivie

- ❖ Report Out
- Heritage Academy blesses the Magic Valley - 1 Year
- Heritage Academy first charter school to be authorized by a college - 1 Year
- Heritage Academy breaks ground on new building (after outgrowing the current) - 3 Year
- Heritage Academy receives award for most growth in student achievement - 3 Year

9:30 – HERITAGE ACADEMY AT ITS BEST – C Ivie

- ❖ Expectations of Stakeholder
 - Students
 - Parents
 - Teachers
 - Administrators
 -
 - Board Members

- know each other and care about each other
- dress appropriately
- be 15 min early
- stick to their responsibilities and roles
- regular board training at each meeting
- concentrate on what we are supposed to do as a board
- board filled
- board training materials passed on to the next board member - with info on specific committee assignments
- spend time together and get to know each other - some social events, getting to meetings early
- The board will discuss a group of stakeholders and identify expectations by focusing on one group at each board meeting and spending about 15 minutes at each meeting
 - The Community

- Dr. Ivie - wants us to be able to use the Admin. report more fully
- Amanda - wants to fill the seats of the Board
- Kurt - wants us to know each other better so as to blend and work together even better
In response, Dr. Ivie suggests a potluck dinner or even a snack or treat to have before board meeting.
Anneli suggests a service/work project done as a board

10:30 am – BREAK

10:45 pm – BOARD TRAINING from ISBA – A Crouch

- Seek first to understand from stakeholders, students, parents, staff (everyone)
- Roles and responsibilities of board members
 - students are most important
 - use tax dollars for the school wisely
 - advocate for educating students
- Executive session rules
- Board has the options to adopt Robert's Rules

11:15 am – STRATEGIC PLAN GOALS – M Gangwer

- ❖ Review Previous Goals and progress in achieving them
- ❖ Discussion
- ❖ Establish new goals or adjust existing goals

- The Marketing Committee Chairman will create a playground committee that includes at least one member of the facilities committee, one member of the finance committee, one HA administrator, one parent and one student. The committee will develop a proposal for the Board no later than spring break 2016 for a playground.

- The Board will fill vacant positions and update its recruitment, retention and succession plan by January 2016.
- The Board will conduct 15 minutes of board training at each meeting, beginning in September 2015.
- The SEM and Student Achievement Board Chairman will work with the K-5 and Middle School Principals to create an SEM plan and professional development graduate course for staff members, by April 2016.

12:15 pm – REVIEW COMMITTEE ASSIGNMENTS & OFFICERS – T Berry

- ❖ Budget and Finance – Kurt (Chair) Cheryl & Christine (Staff)
- ❖ SEM & Student Achievement - Anneli (Chair) Christine & Moni (Staff)
- ❖ Marketing, Parent & Community Relations – Sara (Chair) Moni (Staff)
- ❖ Facilities – Robert (Chair) Kurt (interim board rep)
- ❖ Board Training, Board Evaluation, Strategic Plan – Kala (Chair) Christine & Teresa (Staff)
- ❖ Administrator Evaluation & Cert. Staff Prof Dev. – Amanda (Chair) Moni (Staff)

12:30 pm – COMMITTEE EXPECTATIONS & BOARD MEETING SCHEDULE – K Tate

- ❖ Board Meeting Schedule
- ❖ Committee Work

- Meet at least once a semester
- Chair presents an annual plan to the Board no later than the October board meeting of each year
- Each committee must include at least one board member and one school leadership team member
- Each committee chair will have a regular report at the monthly board meeting – if there are no updates for that month, the committee chair may note that there are no updates and the Board may move on to the next committee report
- Authorize - Dr. Ivie to take a team to meet with Bill Parrett regarding school programs and authorizers.
- Authorize Dr. Ivie to take a team to meet with Tracy Meyerhoffer regarding charter school authorizers.
- No longer using the Northside Journal for advertising
- Approve Strategic plan
- Each committee chair should be on the agenda to report to the board each month
(If there are no current updates, that will be noted at the board meeting by the committee chair)

Anneli brought up student and parent goals - Christine, Moni and Anneli will follow up

Christine and Moni will work on a Student and Parent Goal sheet to present to the parents at Parent Teacher Conference

- Board meeting schedule changes need to be posted on website, next board meeting is Sept.3 then on every 2nd Thursday beginning in October 2015

A. Bingham motioned to adjourn the meeting at 1:08 pm.

S. Ahrens 2nd

Vote - All aye

1:00 pm – ADJOURN AND ATTEND NON-BUSINESS LUNCH WITH SCHOOL STAFF MEMBERS

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: tberry@heritageacademyid.org or call (208) 595-1617.