



**HERITAGE ACADEMY
BOARD MINUTES
Location: 500 So. Lincoln, Jerome ID
March 10, 2016 7:00PM**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:00 pm –Board Meet and Mingle

This is a time for the board members to mingle with each other, staff and parents. No business for Heritage Academy will be discussed during this time

7:31 pm - CALL TO ORDER WELCOME – S Ahrens

- Pledge of Allegiance
- Reading of Heritage Academy's Vision and Mission – A Bingham, A Crouch
- Roll Call – Establishment of a Quorum

Sarah Ahrens, Kris Gilgren, Kurt Hopper, Amanda Bingham, Anneli Crouch, Kevin Lindley

- Approval of Agenda

Motion to approve agenda – A Bingham

2nd – K Hopper

Vote: all aye

7:30 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - February 11, 2016
- Approval of Bills Paid
- Payroll Report

Motion to approve consent agenda as presented – A Crouch

2nd – A Bingham

Vote: all aye

7:35pmPUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

None at this time

7:34 pm REPORTS (for discussion only)

- Board Training - A Crouch
 - Jerome High School FFA presentation

Tom Clifton and Jerome High School FFA gave a presentation on parliamentary procedure and Robert's Rules. They are winners of regional competition on parliamentary procedures.

- Administrative Report – C Ivie

Highlights: Teachers are starting to see growth in reading scores with the intervention groups. Federal programs review and charter school re-charter meeting this week. Dr. Ivie encouraged the board to consider putting together a committee to start working on the renewal process. She shared the information that the US Education Department uses to determine our demographics and the large discrepancies that show up on the report that the Commission has used. The administration has been in communication with the commission about this, but they are not willing to change their report. We saw many of the same issues that the monitoring visit from the Federal Programs department made note of. These are the things that we have started working on recently. They also noted many improvements. K Lindley suggested that because the school is required by law to post the state report that we make an amendment to the report that we put on our website. A Bingham suggested that we continue to work with the Commission to have them change the report to show the correct information.

A Crouch made a motion to amend the agenda to add to the business a committee to address the performance report.

2nd A Bingham

No vote

A Crouch amended the existing motion to state: I move to amend the agenda to add an item to business to form a committee to address the performance report due to receiving the response from the commission late in the day causing a need for immediate and urgent response.

2nd - A Bingham

Vote: all aye

Dr. Ivie thanked the Public Library and Mr. Hunter for working together and for the library's donation of 170 books to our school library.

- 2016-17 School Calendar

2016-17 calendar is similar to this year's calendar. We are not taking off the first Thursday of the month off as more schools are not doing this. Jerome School District and CSI have not posted their 2016-17 calendar yet. Discussion followed about the week of Spring break.

- Budget & Finance Report –K Hopper, T Carver
 - Policies of Uniform Guidance Manual

Board asked for clarification on what this is. The board's attention was drawn to the information and explanation in the packet.

- Facilities Report – K Hopper, R Hunter

K Hopper had a discussion with Robert about the boiler. He is working to get a bid.

- SEM & Student Achievement - A Crouch

Dr. Ivie's administration report has much of the information. The committee will be meeting again soon.

- Marketing, Parent & Community Relations – S Ahrens

S Ahrens called to talk to City Hall to find out about road numbers and traffic. They do not have any current statistics. She needs this information to give to Ridley's for an electronic marquee. She will continue to work on this. A Bingham suggested that we can also talk with other companies about donations for a marquee.

C Kary was able to discuss the difference between an ad and article. S Ahrens sent an email to Northside Journal asking them to let her know if her submission is too much like an ad. After a conversation that A Crouch had with Gary Luther, the board realized that they assumed that HA is private school not a non-for-profit school. That is where much of the miscommunication has been coming from. The board discussed ways to inform the public that we are a free public charter school, not a private school. K Hopper suggested that the board look at changing the budget for next year to put more into the marketing. A Crouch suggested that Mr. Ivie or a parent to help put together a layout for publication with design and photos.

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham

- Re-Charter Commission meeting information & committee formation

The commission is going to make an onsite visit in late spring. In July we have the opportunity to send more information. A Bingham highly suggests that we do that and make sure that we get all information in to them at that time as there will not be any "back and forth" conversation. They want verifiable information not anecdotal information. Dr. Ivie has been suggested that we form a committee.

- Board Training, Board Evaluation, Strategic Plan – S Ahrens

- Board Responsibility changes and shadowing

A Bingham suggested that the board shift around responsibilities as her term will be done in June. She suggested that Kris take over Finance, Kevin take over Facilities, Kurt take over the Admin Eval and Prof. Development. She noted that there is a seat open that has one year left and she may be willing to fill that seat if the board does not take on HIDEF. A Crouch asked if Amanda had considered sitting on the committee when her term was up. She stated that would be more stressful and would rather stay on the board for the one year.

- Create Nomination Committee for Board Seats openings

Discussion about how the committee is formed and upcoming open seats

8:50pm BUSINESS ITEM(s)

- 2016-17 School Calendar

A Crouch moved to adopt the 2016-17 school calendar with the provision that we change Spring Break as necessary to match the Jerome School District

2nd - A Bingham

Vote: all aye

- Policies of Uniform Guidance Manual

K Hopper Move to adopt the Uniform Guidance Policy

2nd - A Crouch

Vote: All Aye

- Re-Charter committee

A Bingham motioned to have A Crouch put together a committee for the renewal process for the commission.

A Crouch 2nd

Vote: all aye

- Response Committee

A Bingham made a motion for Kevin Lindley to be the board rep for the response committee for the performance report and to have the power to put a committee together to oversee that.

K Hopper 2nd

Vote: All Aye

- Board Responsibility changes

A Bingham motioned to have Kris Gilgren oversee the duties of treasurer

A Crouch – 2nd

A Bingham amended her motion to say duties of the financial committee

A crouch 2nd

K Hopper moved to table this indefinitely

A crouch 2nd

Vote: all aye

- Nomination Committee

A Bingham made the motion to nominate K Hopper to oversee the nomination committee

K Hopper – 2nd

Discussion pursued

A Crouch move that Kris Gilgren be the head of the nomination committee

K Lindley – 2nd

Vote: all aye

A Crouch made a motion to adjourn the meeting at 9:57 pm

A Bingham – 2nd

Vote: all aye

9:57pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: tberry@heritageacademyid.org or call (208) 595-1617.