



**HERITAGE ACADEMY  
BOARD MINUTES  
Location: 500 So. Lincoln, Jerome ID  
March 7, 2017 7:30 pm**

**VISION**

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

**MISSION**

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

*This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.*

**7:33 pm - CALL TO ORDER WELCOME – T Packard**

- Pledge of Allegiance
- Reading of Heritage Academy's Vision and Mission – A Crouch; K Gilgren
- Roll Call – Establishment of a Quorum

Kris Gilgren, Tiffany Packard, Anneli Crouch

- Approval of Agenda

Motion to approve agenda – A Crouch

Second – K Gilgren

Vote: all aye; motion carried

**CONSENT AGENDA:** *(Information in Board Packet)*

*The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.*

- Approval of Minutes
  - February 10, 2017
  - February 14, 2017
  - February 16, 2017
- Approval of Bills Paid
- Payroll Report
- Budget

Motion to accept the approve the agenda – K Gilgren

Second – A Crouch

Vote: all aye; motion carried

**7:35 pm PUBLIC COMMENT**

No public comment

### **7:40 pm REPORTS (for discussion only)**

- Administrative Report – C Ivie
  - Enrollment increased by 13 students in February.
  - Parent- teacher conferences start next week. Middle school student conferences will be student lead.
  - Jr. Achievement Bowl-a-thon on April 1.
  - There is an updated Specials schedule where the 1-3 grade students will be doing a Read Live special. This is a temporary schedule and music and P.E. will be added back in later.
  - Number one weakness in our k-5 students is Vocabulary. We are working on ways to incorporate more vocabulary usage in instruction.
  - Shakespear festival is coming to perform.
  - Carnival date is May 12<sup>th</sup>.
  - Received \$8000 grant Title I reallocated funds based on attendance
  - Dr. Ivie was on an accreditation team last week. She did this so that she could see the process and make a decision as to whether HA should look into being accredited and to be familiar with the process and the standards.
  
- Facilities Report – K Gilgren
  - Insurance Claim for flooding

We have not filed an insurance claim. K Gilgren does not think that the insurance company will cover our claim as it seems to be a flooding issue. In order to determine if it was not just a flooding issue, we would have to spend quite a lot of resources. We would also need to pay the deductible if it was covered.

- Budget & Finance Report –K Gilgren, T Carver
- We have received 50% of our income and 70% of our expenses have gone out. Grounds funds and Center for Education Reform has taken more from the budget than planned. We are doing ~\$23,000 better at this point this year than we were last year.

- MSTB bill
- Board discussed the itemized bill and considered contesting several of the charges. They also considered putting a hold on paying the bill.

- SEM & Student Achievement - A Crouch
- No additional report

T Packard asked for updates on Student of the Week so that she can come and take the students' pictures and post them on the school website. Other student recognition was also discussed

- Marketing, Parent & Community Relations – T Packard
- Discussion about writing Bios for our teachers to put it on the school website so that our community can know all the wonderful things about our staff

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham

Board members were given an evaluation form to fill out and return to A Bingham by the end of April

- Board Training, Board Evaluation, Strategic Plan – T Packard
  - Board Nomination Committee
  - Board Training

Board discussed options of training from the State Board of Ed. There is \$4000 available for the board to use from the state.

- Policy for Student Bullying

All schools in Idaho are now required to have a student policy in our policy manual. The board discussed this policy and had the policy 1<sup>st</sup> read. The board will look at other policies we already have.

### **9:30 pm - Executive Session**

A Crouch – motion to move into executive session pursuant to Idaho Code 67-2345(1)(b)(2) (CLOSED TO THE PUBLIC). Executive sessions: *(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.*

Second - K Gilgren

Roll call vote:

A Crouch – aye

K Gilgren – aye

T Packard – aye

Motion carried

A Crouch - Motion to exit executive session

Second – K Gilgren

Roll call vote:

A Crouch – aye

K Gilgren – aye

T Packard – aye

Motion carried

A Crouch - Motion to allow student X to return to school under the probationary plan set forth by Dr. Ivie and Mr. Hunter with the option of re-admittance for the 2017-2018 school year.

K Gilgren - Second

Vote: all aye; motion carried

### **10:00 pm BUSINESS ITEM(s)**

- Insurance Claim
- MSTB bill

A Crouch - Motion to authorize T Packard to work with Toni in negotiating a lower total bill and to authorize Toni to pay the mileage bill that was sent separately.

Second – K Gilgren

Vote: all aye; motion carried

- Board Nomination Committee

A crouch - Motion to authorize K Gilgren to head and form the board nomination committee

K Gilgren – second

Vote: all aye; motion carried

- Board Training

- Policy for Bullying

K Gilgren – motion to authorize A Crouch to further pursue the policy for bullying

A crouch – second

Vote: all aye; motion carried

K Gilgren - Motion to adjourn

A crouch - Second

Vote: all aye; motion carried

**10:14 pm ADJOURN**

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: [tberry@heritageacademyid.org](mailto:tberry@heritageacademyid.org) or call (208) 595-1617.