



**HERITAGE ACADEMY  
BOARD MINUTES  
Location: 500 So. Lincoln, Jerome ID  
April 14, 2016 7:00PM**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

**7:00 pm –Board Meet and Mingle**

*This is a time for the board members to mingle with each other, staff and parents. No business for Heritage Academy will be discussed during this time*

**7:33 pm - CALL TO ORDER WELCOME – K Hopper**

- Pledge of Allegiance
- Reading of Heritage Academy's Vision and Mission - A Bingham, A Crouch
- Roll Call – Establishment of a Quorum

Kris Gilgren, Amanda Bingham, Anneli Crouch, Kurt Hopper, Sarah Ahrens, Kevin Lindley (joined the meeting at 7:45pm)

- Approval of Agenda

A Bingham motioned to approve the agenda

Second- A Crouch

Vote: All Aye

**7:30 pm CONSENT AGENDA:** *(Information in Board Packet)*

*The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.*

- Approval of Minutes
  - March 10, 2016
- Approval of Bills Paid
- Payroll Report

A Crouch – Motion to approve the Consent agenda as presented.

Second - K Gilgren  
Vote:All Aye

**7:35pmPUBLIC COMMENT**

*This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.*

No public comment

**7:40pm REPORTS (for discussion only)**

- Board Training - A Crouch

No board training this month

- Administrative Report – C Ivie

ISAT testing is going well. Mrs. Berry organized the schedule and students are leaving the test more confident than last year. It seems that the teachers have been able to prepare them much better this year.

Student achievement overview and data will be presented next month. The students are taking part in an AIMS Web pilot program at no cost. We are very impressed with the data we are getting from this program.

- Budget & Finance Report –K Hopper, T Carver

T Carver is going over the 2016-17 budget with Dr. Ivie.

A Crouch asked that Toni Carver give training on how to read the budget report. She will be coming next month to do training for the whole board.

- Bussing Contract

Response was that 5 years ago we got a bid from another company and so he is making an 11% increase. He will add that to his drivers' pay. We have anticipated about a 2% increase each year. The board discussed the vote for the contract as it was presented, not with an 11% increase. Board wondered if the company is also increasing rates for Jerome School District. There is great concern about having such an increase that could happen every year. The board discussed getting more information.

- Facilities Report – K Hopper, R Hunter

- Neuscape Lawn Bid

K Hopper discussed the weed issue that we have outside our fence line and the city codes that it may violate. T Carver wondered if we needed to have this service for 5 months. The board discussed budget options.

- SEM & Student Achievement - A Crouch

No new information this month

- Marketing, Parent & Community Relations – S Ahrens

No new information this month

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham
  - Certificated Staff Contracts

Dr. Ivie has recommendations for each of the teachers' contracts. She will answer any questions if the board decides to go into executive session.

- Hand out Parent survey and Admin Evaluation

A Bingham gave an Administration evaluation form for each board member to fill out. This is scheduled to happen every year. She will come back the results for the May board meeting. She asked that the board have them returned to her by the end of the month. She also has a survey that will be handed out to each parent to fill out and return on their satisfaction of Heritage Academy.

- Board Training, Board Evaluation, Strategic Plan – S Ahrens
  - Board Ballot

K Gilgren presented 2 candidates: Karen McGee and Tiffany Packard. K Lindley informed the board that at this time, he is not able to run for another term this year. A Bingham said that she will do whatever the board feels is best. Dr. Ivie stated that it would be very helpful to have A Bingham stay on the board for one more year as we go through the re-charter process.

**8:40 pm - Executive Session**

Pursuant to Idaho Code 67-2345(1)(b)(2) (CLOSED TO THE PUBLIC). Executive sessions:  
*(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student*

A Crouch - Motion to move into executive session pursuant to Idaho Code 67-2345(1)(b)

Second –A Bingham

Roll call Vote:

K Gilgren – aye

A Crouch - aye

K Lindley – aye

A Bingham – aye

S Ahrens – aye

Motion approved at 8:50pm

K Lindley - Motion to move out of executive session at 9:08 pm

Second – A Crouch

Roll Call Vote:

K Gilgren – aye

A Crouch – aye

K Lindley – aye

A Bingham – aye

S Ahrens – Aye

### **9:00pm BUSINESS ITEM(s)**

- Bussing Contract

Board appointed A Crouch to talk with Northside Bus Company and get more information for the board.

No motion was made

- Neuscapes Lawn Bid

A Crouch – Move to approve the second Neuscapes lawn bid

Second - K Gilgren

Vote: all aye

- Certified Staff Contracts

A Bingham – motion to accept the resignation of Tessa Waterman at the end of her contract; also to renew contracts for Weir, Lehnus, Rasmussen, Hunter, A Ivie, H Sauer, Kalulu, and Bizik.

Second – K Lindley

Vote – all aye

- Board Ballot

K Gilgren – motion to put Tiffany Packard and Karen McGee on the ballot

Second – A Bingham

A Crouch – Motion to adjourn the board meeting

Second – K Lindley

Vote: all aye

### **9:16pm ADJOURN**

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: [tberry@heritageacademyid.org](mailto:tberry@heritageacademyid.org) or call (208) 595-1617.