



**HERITAGE ACADEMY  
BOARD MINUTES  
Location: 500 So. Lincoln, Jerome ID  
May 12, 2016 7:00PM**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

**7:00 pm –Board Meet and Mingle**

*This is a time for the board members to mingle with each other, staff and parents. No business for Heritage Academy will be discussed during this time*

**7:35 pm - CALL TO ORDER WELCOME – K Hopper**

- Pledge of Allegiance
- Reading of Heritage Academy’s Vision and Mission – K Lindley, K Gilgren
- Roll Call – Establishment of a Quorum

Kurt Hopper, Amanda Bingham, Kris Gilgren, Anneli Crouch, Kevin Lindley

- Approval of Agenda

A Crouch - Motion to approve agenda

K Lindley - Second

Vote: all aye, motion carried

**7:40 pm CONSENT AGENDA:** *(Information in Board Packet)*

*The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.*

- Approval of Minutes
  - April 14, 2016
- Approval of Bills Paid
- Payroll Report
- Budget

Neuscape needs spelling change, Capitalize “Bus”

K Lindley - Motion to approve consent agenda  
A Bingham - Second  
Vote: all aye; motion carried

### **7:40 pm PUBLIC COMMENT**

*This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.*

No public comment

### **7:40 pm REPORTS (for discussion only)**

- Board Training - A Crouch
  - Student Achievement/Assessment Overview

Turned time over to Dr. Ivie for presentation:

Dr. Ivie described the standard tier diagram. 70% - tier 3; 20% - tier 2; 5% - tier 1. Our tier diagram percentages are essentially upside down. She noted more stability that has come into our finances and operations. She feels that this improvement needed to happen so that we can have more stability in our academics. We have changed our curriculum to include EngageNY for math and are thinking about changing to CKLA for reading. Using mentors is helping to improve our instruction. Making a master schedule has helped to utilize time at school to maximize instruction time. They have started having teacher data meetings to see where things are improving and where there still needs to be improvements. This is information that she would like to include in the report that is sent to the Commission to show the growth that students and staff are making.

Board had a discussion on how they can help increase student attendance and parent involvement as measures to increase education proficiency. Ideas discussed:

- Cluster for parents;
- Community service opportunities of families;
- Education classes for parents using *7 Mindsets to Live Your Ultimate Life*;
- Look at other schools with our demographics that have had success;
- Contact Bill Parrett at BSU to get other ideas;
- Have a quarterly or monthly clean-up day on Fridays where students have opportunities to feel success and joy in work and community service with staff members and possibly parents volunteering and community churches to provide food

Board decided to start by identifying other schools that have demographics like HA. As a start, Dr. Ivie was asked to contact Bill Parrett and report back to the board

- Administrative Report – C Ivie  
Included in the Board training
  
- Budget & Finance Report –K Hopper, T Carver

T Carver told the board that they are very close to having a balanced budget for the 2016-17 school year. Final allocations are coming in from the State. Carnival is on Friday. There are a lot of donations and they are hoping that there will be a lot of raffle tickets sold.

- Purposed Salary Schedule

Administration took the state reimbursement schedule and added a little bit to teacher salary. The state raised pay rates. This is giving all teachers a raise this year.

- Facilities Report – K Hopper, R Hunter

Items to address in the future: heat upstairs in the warm weather; security cameras in hallways and outside; boiler needs repair.

- SEM & Student Achievement - A Crouch

No report this month other than in the board training discussion

- Marketing, Parent & Community Relations – S Ahrens

\$ 3000 in marketing budget for next year. Committee is exploring the idea of having a bus pick up students at the bridge for students that would like to come to HA from Twin Falls. They will be involved again in the Jerome parade this summer.

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham

- Certificated Staff and Supplemental Contracts

Supplemental contracts money sometimes come from different funds, thus more than one supplemental contract for some teachers. Debbie Johnson is being recommended for Kindergarten teacher part-time.

- Parent survey and Admin Evaluation Survey

26 total parent surveys were turned in.

Academic and learning – rated with strongly agree

Culture and climate – strongly agree

Student and home communication – agree

Additional services – agree

Admin Evaluation: Overall, Dr. Ivie got an Expert in every subject.

- Board Training, Board Evaluation, Strategic Plan – S Ahrens

No items of discussion

- Policy 5325 – Employee Use of Social Media Sites, Including Personal Site

No discussion

- Policy 5335 – Employee Use of Electronic Communications Devices

Board discussed wording of policy and a need to further clarify the policy.

A Bingham - Motion to move into executive session pursuant to Idaho Code 67-2345(1)(a)

K Lindley – Second

Roll Call Vote: A Bingham - aye; K Gilgren - aye; A Crouch - aye; K Lindley - aye; K Hopper - aye

Motion carried

**9:35 pm - Executive Session**

Pursuant to Idaho Code 67-2345(1)(a)(2) (CLOSED TO THE PUBLIC). Executive sessions:  
(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general

A Crouch – Motion to move out of Executive Session

K Gilgren – Second

Roll Call Vote: A Bingham - aye; K Gilgren - aye; A Crouch - aye; K Lindley - aye; K Hopper - aye

Motion carried

**10: pm BUSINESS ITEM(s)**

- Salary Schedule

A Crouch move that we adopt the salary schedule as presented

A Bingham - Second

Vote: all aye; motion carried

- Certified Staff and Supplemental Contracts

A Bingham motioned to approve supplemental contracts for Hunter, Bizik, Rasmussen, Sauer, Lehnus, A Ivie, C Ivie, Phillips

K Lindley - Second

Vote: all aye; motion carries

- Policy 5325

A Crouch proposed to adopt Policy 5325

A Bingham - Second

Vote: all aye; motion carried

- Policy 5335

No motion made

A Bingham – motion to adjourn

K Gilgren – Second

Vote: all aye; motion carried

**10:00 pm ADJOURN**

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: [tberry@heritageacademyid.org](mailto:tberry@heritageacademyid.org) or call (208) 595-1617.