



**HERITAGE ACADEMY
BOARD MINUTES**

**Location: 500 South Lincoln Jerome, Idaho
7:00 PM – May 15, 2014**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:04 pm – CALL TO ORDER WELCOME – B Crouch

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision - A Bingham & K Hopper
- ❖ Roll Call – Establishment of a Quorum

Amanda Bingham, Anneli Crouch, Blair Crouch, Kurt Hopper, Teresa Molitor

- ❖ Approval of Agenda

A Bingham would like to add board attrition to report/discussion after the Marketing agenda item.

A Bingham motioned to approve Agenda with the addition of Board Attrition.

K Hopper second

Vote: All Aye

7:10 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - April 17, 2014
- Approval of Bills Paid
- Current Budget & Payroll Report

A Crouch made motion to approve consent agenda

T Molitor second
Vote: All Aye

7:15 pm REPORTS (for discussion only)

❖ Board Training – T Molitor

It is important to work through the chairman during the meeting. It helps to keep the meeting on track. It is the responsibility of the chairman to keep the meeting on track. It is important to not have side conversations going on during the meeting. The procedure is to address the chairman (Mr. Chairman) and be recognized by the chairman before speaking. T Molitor also reminded the board that there should be an item on the agenda for Public Comment.

❖ Administrator's Report – C Ivie

A Crouch commented on her appreciation on the succinct format of the report. She is also very impressed with all the teachers are continuing to do. A Bingham was very impressed with how many students are at or above grade level in reading. Dr. Ivie commented that we have made improvement and are on the right track, but we have a long way to go. The 4th grade class would like to write an article about their tour of the Capitol and have the article and pictures they took published in the Northside Journal.

❖ 4th grade tour of the Capitol – T Molitor

T Molitor made special arrangements to have the 4th graders dropped off at the front steps of the Capitol Building. She commented that it was neat see their faces as they walked onto the second floor. They were able to see the Governor's office, the Senate room, the House room, and other rooms. They were also able to talk to a few people that were at the Capitol.

❖ Facilities Report – B Crouch

B Crouch reiterated the discussion from last month. He has met with Barrette Craig and a contractor in Utah to see what it would cost to build a new building. 2300 sq. foot building that could be built on the Northwest corner of the lot. He will continue working on options and will come with plans to the next board meeting so the board can make a decision. A Bingham suggested getting a sub-committee of 2 or 3 business minded non-board members to help put the proposal together. Discussion pursued on ideas of people to ask to be on the committee. A Crouch suggested talking to Mr. Schiffler, a grandfather of students at HA. He is a little removed from the situation and could be objective.

❖ Finance Committee Report – C Kary

C Kary stated that she and C Ivie are working on a budget while taking into consideration the contract with Magic Valley Christian School. The budget will be ready next board meeting. C Kary is working on getting an advanced payment for the addition of the 8th grade.

❖ Magic Valley Christian School Agreement - B Crouch

B Crouch explained the letter included in the Board packet. The commission was concerned that we would not be able to make the balloon payment coming up. So we worked with MVC School to change that and they have accepted the new agreement and will have all the paperwork ready for board approval next board meeting. We will send this letter to the commission. C Ivie informed the Board that as secretary of the board, T Molitor is drafting a letter to the Chairman of Charter Commission requesting to be put on the June agenda. She and B Crouch were asked to have that letter ready to send tomorrow morning.

❖ Marketing Update – C Ivie

K Tate requested that B Crouch give a copy of the Northside Journal to each of the Board Members. A Crouch noted that one of our 5th graders wrote a letter to the editor. C Ivie noted that we have our Carnival tomorrow and SEM Fun Day and Open house will be held on Aug 21st.

❖ Board Attrition

A Bingham talked about the seat of A Crouch and K Tate that will come up for election in July. Discussion pursued. It was suggested that the seats that will be opening be advertised.

A Crouch made the motion to move into Executive Session at 8:13

Roll call vote:

A Crouch - aye

B Crouch - aye

A Bingham - aye

K Hopper -aye

T Molitor -aye

8:13 pm EXECUTIVE SESSION (closed to the public)

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

(d) To consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code

K Hopper motioned to exit Executive Session at 9:13pm.

A Crouch seconded

Roll call vote:

A Crouch - aye

B Crouch - aye

A Bingham - aye

K Hopper -aye

T Molitor -aye

9:13 pm BUSINESS ITEM(S)

❖ Certificated Employee contracts

A Bingham motioned to renew contracts for Suzanne Bowen, Helen Sauer, Paula Huyser, Collette Clark, Courtney Weir, Barbra Lehnus, Rachel Avila, Kami Wright and Anna Clark.

T Molitor second

Vote: All Aye

❖ Magic Valley Christian School Agreement - B Crouch

K Hopper motioned to authorize Blair Crouch to approve the agreement with Magic Valley Christian

A Crouch

Vote: All Aye

❖ School Facilities Policy - 9100

T Molitor motioned to approve School Facilities Policy 9100

A Crouch second

Vote: All Aye

❖ School Facilities Policy - 9200

K Hopper motioned to approve School Facilities Policy 9200

A Bingham second

Vote: All Aye

❖ School Facilities Policy - 9300

A Bingham motioned to approve School Facilities Policy 9300
A Crouch second
Vote: All Aye

K Hopper motioned to adjourn board meeting
T Molitor second
Vote: All Aye

9:20 pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: teresa@molitorandassociates.com. or call (208) 595-1617