



**HERITAGE ACADEMY
BOARD MEETING**

**Location: 500 South Lincoln Jerome, Idaho
7:00 PM – May 16, 2013**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Heritage Academy will allow students to participate in instruction leading them to develop meta-cognitive skills. These skills will allow them to learn how to solve real-life problems and organize information. Our students will graduate with skills in both the core content areas and in critical thinking that lead to success in school, the workforce and the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:00 pm – CALL TO ORDER WELCOME – B. Crouch

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision
- ❖ Roll Call – Establishment of a Quorum. Present were Board Chair, Blair Crouch, Teresa Molitor, Kala Tate, Amanda Bingham, and Anneli Crouch. Also present were Cheryl Kary, Board Clerk, Dr. Christine Ivie, Administrator and Suzanne Bowen, Counselor.
- ❖ Approval of Agenda
 - K Tate asked to remove the marketing report.
 - J Peterson is not here for the Financial Report.
 - B Crouch asked to move "Change of Board Members" to the discussion item.
 - T Molitor moved the motion to approve the agenda. A Crouch seconded, all.

7:10 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - April 20, 2013
- Approval of Bills Paid
- Current Budget & Payroll Report

- T Molitor asked that her email be updated to Teresa@molitorandassociates.com.
- T Molitor asked for revisions to the legislative update to provide a brief update.
- K Tate moved to approve the legislative update changes. A Bingham seconded, all.
- B Crouch entertained motion to approve the changed consent agenda. A Crouch moved the motion. T Molitor seconded, all.

7:15 EXECUTIVE SESSION

- ❖ Pursuant to Idaho Code 67-2345(1)(a)(b) (CLOSED TO THE PUBLIC): Closed Session to: (a) “consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need” (b) “consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student”

B Crouch entertained motion to go into executive session. A Bingham moved the motion. K Tate seconded.

Roll Call:
Blair Crouch
Teresa Molitor
Kala Tate
Amanda Bingham
Anneli Crouch

Adjourned at 7:50 PM.

7:50 pm Reports (for discussion only)

- ❖ Administrator’s Report – C. Ivie
 - C Ivie recommended Anna Clark for the position of math teacher for 5th, 6th, and 7th, and a part-time Food Service Director.
- ❖ Parent relations & fundraising – C. Ivie
 - The Carnival on May 17th, and parents involved with SEM Fun Night, kindergarten registrations, and teacher appreciation week have been positive.
- ❖ USDA Loan Update – B. Crouch
 - USDA is now not certain that there will be enough money for the USDA loan. They might have a different guarantee of 75% of loan value to the bank instead of the 90% and variation of the interest rate.
 - B Crouch and J Peterson had two meetings with MVCS with discussion on terms of our lease payments. J Peterson and B Crouch proposed payments of \$2800 to \$3000 a month. MVCS has come up with a proposal that Heritage Academy pay \$4,300 for the first 12 months starting July 1, 2013. After 12 months, the payments would be dropped to \$2,800 a month. This payment schedule is due to current obligations that would be met in the first 12 months. After this two-year period, there would be a balloon payment of the balance.

- ❖ Facilities Committee Report - B. Crouch
 - Swing sets were repaired
- ❖ Change of board members
 - K Bangerter and A Bingham board positions are scheduled to end on July 1, 2013. For the new positions, one position is to be elected and the second is to be appointed. The election process will include ballots for parents that can be included with the student registration.
 - C Ivie recommended the least amount of change on the Board would be beneficial for the USDA loan. Commented that A Bingham has an education degree which has been valuable to the Board and to the Administrator.
 - The Board asked the notice for board openings to be included in the Newsletter.
 - It was also suggested that recruitment be targeted for business people in the city of Jerome.

8:50 pm Business Item(s)

- ❖ Personnel Recommendation – C. Ivie
 - Recommend hiring Anna Clark for a part-time teaching position for math 5th, 6th & 7th grade plus part-time Food Service Director. B Crouch entertained motion. T Molitor moved the motion. A Crouch seconded, all.
- ❖ Supplemental Contract for A. Bell – C. Ivie
 - C Ivie recommended a supplemental contract for A Bell who worked on writing IEPs. B Crouch entertained motion. T Molitor moved the motion. A Bingham seconded, all.
- ❖ 2013-14 School Calendar – C. Ivie
 - C Ivie recommended the calendar that has school beginning on August 26th and ending May 22nd. C. Ivie also requested an early release on the last day of school for this current year.
 - T Molitor asked about there being only 136 days. Board commented there is more instruction in each day.
 - B Crouch entertained motion to approve the 2013-14 school calendar. A Bingham made motion to approve calendar with provision to match the spring break with the Jerome calendar when it is published. A Crouch seconded, all.
- ❖ 2013-14 Budget
 - A Bingham asked to table approval of budget so J Peterson could review and make changes to mortgage payment. Agreed to have an emergency board meeting to approve this budget next week after J Peterson has time to review. B Crouch entertained motion. T Molitor moved motion. A Crouch seconded, all.
- ❖ Personnel Policies
 - Family Medical Leave - 5410
 - Jury Duty - 5412
 - Witness for Court Appearance Leave – 5413
 - B Crouch entertained motion to approve these policies. T Molitor moved the motion. A Crouch seconded, all.

9:00 pm ADJOURN

B Crouch entertained motion to adjourn. T Molitor moved the motion, A Bingham seconded, all.

9:09 RECONVENED

B Crouch asked to reconvene the board meeting. T Molitor moved to take up the issue of early release on the last day of school for the 2012-13 calendar. A Crouch seconded, all.

T Molitor moved that we add the early release on the last day of school for 2012-13. A Bingham seconded, all.

9:15 pm ADJOURN

B Crouch entertained motion to adjourn. A Bingham moved motion to adjourn. A Crouch seconded, all.

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: Teresa@molitorandassociates.com or call (208) 595-1617