



**HERITAGE ACADEMY
BOARD MEETING MINUTES**

**Location: 100 East Avenue A, Jerome, Idaho
7:00 pm, May 19, 2011**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

7:00 pm – Welcome and Introductions

- ❖ Meeting was called to order by K. Bangerter at 7:00 pm
- ❖ Approval of Agenda –K. Bangerter asked for motion to approve agenda. A. Crouch motioned. A. Bingham seconded; all.
- ❖ Approval of Minutes – A. Bingham moved to approve, A. Crouch seconded; all

Discussion Item(s) (for discussion only)

- ❖ Transportation Bids – K. Bangerter received bids from Northside Busing and Western Busing. There will be a special board Meeting on May 26 to award the busing contract. The busing committee, K. Bangerter and B. Fairbanks, to go through bids and make a recommendation.
- ❖ Lottery Update and Review – A. Crouch. Lottery has been conducted. We have received about ½ of acceptance letters to date. C. Kary & A. Crouch will contact parents with one phone call and/or email that have not returned acceptance letters. The drop-dead date for acceptance letters is May 27. After that date, if we have not received the acceptance letter, the student will be removed from the accepted list and put on the bottom of the waiting list.
- ❖ Enrollment and registration process – A. Crouch. A. C. is working on the registration process and would like input from R. Reddington. A. Crouch handed R. Reddington a draft registration letter for his review. Location for registration is in progress. R. Reddington to research kindergarten screening process.
- ❖ Staff hiring process – R. Reddington – R. Reddington provided list of hiring recommendation to board.
- ❖ Salary Schedule – R. Reddington – B. Greenwood recommended to take the state salary scale and go 3-5% over. K. Bangerter suggested a Christmas bonus to teachers. A. Crouch moved to move this item to a business item, A. Bingham moved, K. Bangerter seconded; all. B. Crouch asked R. Reddington, if, since Heritage Academy is an equal opportunity employer, he had complied with local, state and federal regulations in the hiring process. R. Redding responded that, yes, he had
- ❖ Federal Programs Contract – Minimal Support – Brandon Fairbanks – tabled
- ❖ Bus Stops – K. Bangerter - The bus companies will make recommendations and board to approve bus stops.
- ❖ Facility Update – K. Bangerter –
 - Moving forward with facility. Professional Inspectors from Twin Falls did a building inspection on May 19th for a cost under \$2,000. The Assistant to City Administrator to get an occupancy permit.

- K. Bangerter asked the head building inspector to come out. The inspector had a Memorandum of Understand between Jerome City Council and Magic Valley Christian School. The conditions of the MOU have not been met. It stated that Magic Valley Christian would install a fire sprinkler system by 2009, and curbs and sidewalks by 2010. Estimates for fire suppression is \$50,000- \$60,000; curb, gutter and sidewalk is \$85,000. K. Bangerter emailed Charlie Wright the MOU for his review and recommendation. A letter was also sent to Rob Williams. There are two basic propositions: 1) HA take ownership and mitigate problems; or 2) MVC to make adjustments to purchase price. There has been a closing extension requested for on or before August 1st. HA has until May 24th to respond. Council Meeting set for June 7th. K. Bangerter stated he hoped to get the building for \$100,000 less than the original asking amount. A. Crouch requested we keep a good relationship with MVC and the city through this process.
- K. Bangerter said we should come up with a master building plan including proposed location of playground and expansion of buildings. A. Crouch motioned for Kala Tate to authorize volunteer parents (Coelho's) to come up with recommendation of costs and design for play area. A. Bingham recommended giving them an actual area to work with and square feet. K. Bangerter suggested southeast corner for play area. A. Bingham made motion, A. Crouch seconded, all. Landscaper to spray for weeds.
- ❖ 501C3 and Albertson's Grant – Kelly Bangerter – 501C3 has been received from IRS. Albertsons to process paperwork this week.
- ❖ FY 2012 Budget Process – Brandon Fairbanks - tabled
- ❖ Market Update – A. Bingham -
 - R. Reddington provided dress code for staff. Will send Uniform Policy to D. Bench to post to website.
 - Lytle signs gave an estimate for signage. A. Bingham asked if it should be a business item. K. Bangerter suggested we need to wait until facility issues are resolved. A. Bingham showed proposed design of signage to board. A. Bingham recommended the mascot be a falcon to go along with the Heritage logo. K. Bangerter authorized A. Bingham to move forward contingent with the contract for facility.
 - B. Crouch suggested Heritage Academy “a public charter school” be added to the sign.
 - A. Bingham is asking the community to donate library books. A sentence about soliciting donations for books to be included in registration letter.
- ❖ Presentation of Health, Vision, Dental Benefits Information – Idaho School District Council (15 min). Cindy Smart-Tealey gave the presentation to the Board. This item may be addressed in Business Items.

Business Item(s)

- ❖ Public Records Requests – Adoption of Fee Schedule – K. Bangerter – State Statue changed with public records request. People can request up to 100 pages with no cost. K. Bangerter asked to adopt a fee scale. Tabled for now to talk to B. Fairbanks to see about the going charge.
- ❖ Salary Schedule. K. Bangerter made motion to allow R. Reddington to work with B. Greenwood to adopt a salary schedule up to 5% above the state salary schedule. A. Crouch moved, B. Crouch seconded; all
- ❖ Professional Development – A. Crouch – The Renzulli Learning quote for an annual site license for 3 year is \$47,000. K. Bangerter authorized A. Crouch to go up to \$50,000 for PD with Renzulli. K. Bangerter asked for motion. B. Crouch made motion, A. Bingham seconded; all.
- ❖ Obligation of funds for curriculum – A. Crouch – \$33,000 is budgeted in the federal grant for curriculum. K. Bangerter entertained a motion to authorize going forward with

purchase of curriculum up to the federal grant amount outlined in budget. B. Crouch made motion, A. Bingham seconded, all.

- ❖ Adoption of School Calendar – R. Reddington put together a calendar and made recommendations. He suggested a week of training before school starts – last week of August. Teachers need classroom time. Recommended doing PD the week of Aug 22, begin school the Day after Labor Day and get out earlier on May 25th. R. Reddington recommended the school day be 8:30am – 3:00pm. This will still make state requirements. The teacher’s day would be 8:00am – 3:30pm, which will give them collaboration time. The holiday schedule is matched to districts. K. Bangerter entertained a motion to accept calendar with changing the teacher contract days to August 22 and end May 25 with Sept 2 as a nonpaid holiday. A. Crouch motioned, A. Bingham seconded, all.
- ❖ Idaho School District Council (ISDC) Membership – K. Bangerter – Membership in ISDC is \$50/yr. K. Bangerter entertained motion to join ISDC as soon as funds are available and authorize R. Reddington to work with Cindy Smart-Tealey. B. Crouch motioned, A. Crouch seconded, all.
- ❖ Idaho School Board Association (ISBA) Membership – K. Bangerter - The ISBA membership is \$1,200/yr. No motion entertained at this time.
- ❖ Amended agenda to add resolution 2011.1 authorizing the chairman to sign documents necessary to purchase the school property. K. Bangerter made motion. A. Crouch moved, B. Crouch seconded; all.
- ❖ Website update – D Bench handed out summary. More hits, page views are 2,683, for April. March was 1,849. There will be possibly less in the months after the lottery. Google hits were 475. Facebook 309 hits. Recent changes – added Heritage buys the building article from press release. Added language translation feature with top 4 languages in US. Will post dress code with no links to companies until run it by Paragon. Revised petition to go on website. Post Board meetings on calendar. Update with registration date on website once new location is found. Post by May 27. Asked to post for contributions and volunteerism. A. Crouch said asked for a news flash “donation of volunteer services, contributions, and books would be appreciated.”

ADJOURN –

K. Bangerter motioned for adjournment. A. Crouch moved, A. Bingham seconded; all.

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: ktbangerter@gmail.com or call (208)324-3858.