



**HERITAGE ACADEMY  
BOARD MEETING AGENDA**

**Location: 100 East Avenue A, Jerome, Idaho  
7:00 pm, May 26, 2011**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

**7:00 pm – Welcome and Introductions**

- ❖ Approval of Agenda – K Bangarter requested that the following items be added to the agenda – the Board became aware that these items needed to be addressed earlier today and cannot wait until the regular June Board meeting due to the timelines associated with registration, the federal grant funding and pre-opening activities.
  - Facebook
  - Checklist
  - Federal Grant
  - Curriculum Funding
- ❖ A Crouch made a motion to approve the amended agenda; A Bingham seconded; all
- ❖ A Crouch made a motion to approve the minutes from May 19; A Bingham seconded; all

**Discussion Item(s) (for discussion only)**

- ❖ Board Training – K Bangarter & C Ivie provided general board training
  - C Ivie recommended working with R Reddington to establish the transition from founding to governing and to clarify expectations
  - K Bangarter asked the Board to consider the following questions
    - ✓ *Dose our board govern or manage the school?*
    - ✓ *Which diagram in chapter 7 of Charter School Board University best describes our board?*
    - ✓ *How much time did we spend in out last 3 board meetings discussing progress versus outcome?*
    - ✓ *What board policy do we need to have to prevent the board as well as individual board members from interfering with management?*
  - The Board members discussed the way to make that transition
- ❖ Facility Update – K Bangarter updated the Board regarding the building; there is a meeting scheduled with the City Council and the MVCS Board
- ❖ First Federal Foundation Grant <http://www.firstfd.com/2062/mirror/foundation.htm>
- ❖ FY 2012 Budget Process – C Ivie will work with A Crouch to ensure Charter Start grant funds are encumbered and continuation grant; R Reddington will work with B Greenwood to finalize the budget for publication by the end of next week
- ❖ Facebook – K Bangarter noted that the Facebook page has been changed so that D Bench can post but stakeholders have read only access
- ❖ Checklist and timeline – R Reddington will manage all normal district reports and communication; communication should go through Mr. Reddington and any reports or emails people receive should be forwarded to him so that he can keep track of all of those items and keep copies of everything that is submitted to the State

**Business Item(s)**

- ❖ Award Transportation Contract – K Bangerter reviewed the process of reviewing the transportation bids; based upon the review of the proposals, K Bangerter suggests awarding the transportation contract to Northside Bus company.
- ❖ A Crouch made a motion to select Northside Bus; A Bingham seconded; all
- ❖ The Northside rep asked about the differences in the bids; K Bangerter stated that there were very few differences – scored within a couple of points; Northside bus was less expensive in general; special needs transportation was almost identical
- ❖ Acceptance of J.A. and Kathryn Albertson grant- K Bangerter received the contract from the Foundation and provided the Board with an overview.
- ❖ A Bingham made a motion to approve the contract with the JA and Kathryn Albertson Foundation; A Crouch seconded; all
- ❖ Federal Programs Contract – Minimal Support –the Board discussed options for support in the area of school finance and federal programs; the Board discussed contracting with a payroll company for HR services; contracting with a local school district or hourly consultant; the Board and R Reddington will monitor and make a decision about this later in the fall
- ❖ Public Records Requests – Adoption of Fee Schedule – K Bangerter presented
- ❖ A Crouch made a motion to adopt the fee schedule amended by removing the language regarding the same cost as selling the information; A Bingham seconded; all
- ❖ Salary Schedule – R Reddington presented information and a proposed salary schedule; He recommended the Board adopts a schedule at 5% over what the State reimburses; A Crouch asked if Mr. Reddington believes that the 5% is attractive enough to teachers and whether 6% would be better or whether 5% plus a potential end of year bonus would be more attractive; A Bingham expressed that she likes the idea of a bonus; R Reddington also noted that the Board could consider approving additional pay for teachers who take on specific leadership or service tasks in addition to their regular responsibilities
- ❖ A Bingham made a motion to accept the salary schedule recommended; A Crouch seconded; all
- ❖ Staff hiring – Randy Reddington
  - ✓ Kindergarten - Amanda Bell
  - ✓ 1st Grade - Terri Luth
  - ✓ 2nd Grade - Benita Remaley
  - ✓ 3rd Grade - Megan Harris
  - ✓ 4th Grade - Kami Wright
  - ✓ 5th-6th Grade - Chancie Kirk
- ❖ A Crouch made a motion to approve the hires; A Bingham seconded; all
- ❖ A Crouch and R Reddington will work with B Greenwood to establish the Federal Start Up Grant financial procedures and internal controls
- ❖ A Bingham made a motion to authorize A Crouch to spend up to \$35,000; A Crouch seconded; K Bangerter expressed concern that if the price goes over that, she will need to come back to the Board for additional authorization; all
- ❖ A Crouch made a motion to enter into executive session pursuant to ID Code Section 67-2345(1)(a) for the purpose of discussing the acquisition of real property. Following executive session, action may be taken in the open meeting as appropriate. Consider personnel matters [Idaho Code § 67-2345(1)(a) & (b)]

Motion to adjourn – A Bingham; Second – A Crouch; all