



**HERITAGE ACADEMY
BOARD MINUTES
Location: 500 So. Lincoln, Jerome ID
June 15, 2017 7:30pm**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

5:30 pm – BOARD TRAINING by Jackie Hopper

8:47 pm - CALL TO ORDER WELCOME – T Packard

- Pledge of Allegiance
- Reading of Heritage Academy's Vision and Mission – A Bingham; K Gilgren
- Roll Call – Establishment of a Quorum

Tiffany Packard, Amanda Bingham, Anneli Crouch, Kris Gilgren

- Approval of Agenda

Motion to amend the agenda that the meeting would be held on June 15th. This was recognized at 5:30pm tonight that it was inadvertently stated for June 12th. – A Bingham

Second – K Gilgren

Vote: all aye; motion carried

Motion to approve the agenda as amended – A Bingham

Second – K Gilgren

Vote: all aye; motion carried

CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes

- May 18, 2017
- Approval of Bills Paid
- Payroll Report
- Budget

Motion to approve the consent agenda – K Gilgren
 Second – A Bingham
 Vote: all aye; motion carried

8:45pmPUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

8:50pmREPORTS (for discussion only)

- Administrative Report – C Ivie
 - Performance Certificate

T Packard informed the board that they would need to look at the first 8 pages to make sure that the information is correct. There are no scores on this as it was a draft. She spoke with Chelsea at the Charter Commission.

- 2017-2018 Budget

Board reviewed the proposed budget. Questions were asked by board members and answered by Toni Carver.

- CPA Audit Agreement

T Carver contacted Laurie about the finding we have with our financials. Because of her degree, T Carver is able to put together our financial statements so that we don't have the same person put together the statements and do the audits.

- Primary Therapy Source Contract

Same contract as last year.

- Cierra Therapy Contract

There was a slight increase in hourly wage as was expected.

- Bank Account Signers

K Gilgren is a current signer. It was discussed that the chair be a signer. It was also suggested that this be put on the July agenda. Also, a suggestion to make sure that previous board members taken off as authorized signers.

- Facilities Report – K Gilgren
 - Facilities Funding Agreement

The bank has denied us a loan because we don't have the ability to levy and we don't own the building to use as collateral. Dr. Ivie and T Carver contacted Brent Van Alfen with Providence Financial Co., LLC, that will help us contact individuals and companies that may provide a loan. We would pay \$1000 fee to start, but only pay him the rest of the fee only if we receive a loan. The board would like more information before they move forward

- SEM & Student Achievement – A Crouch

A Crouch would like to continue on in the committee after her term ends this month and would like to help train the next board member to head this committee. The board discussed the student achievement.

- Marketing, Parent & Community – T Packard

T Packard will work with the committee to continue improving parent / teacher communication.

Discussion about the Jerome Fair & Parade.

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham

No new information to share this month. The binder is ready to be handed to the next board member that will head the committee. December admin eval has been done by a board member; Spring admin evaluation is done by the entire board. Parent survey goes out in Spring.

- Board Training, Board Evaluation, Strategic Plan – T Packard

Reminder that the Summer Leadership Institute is July 12 starting at 1pm.

10:20pmBUSINESS ITEM(s)

- 2017-18 Budget

Motion that we adopt the 2017-2018 budget as presented – K Gilgren

Second – A Crouch

Vote: all aye; motion passed

- CPA Audit Agreement

Motion to approve the CPA Audit Agreement as presented - A Crouch

Second - A Bingham

Vote: all aye; motion carried

- Primary Therapy Source Contract

Motion to approve the Primary Therapy Source contract as presented - A Crouch

Second - A Bingham

Vote: 3 aye, 1 neigh; motion carried

- Cierra Therapy Contract

Motion that we approve the Ciera Therapy contract as present – K Gilgren

Second - A Crouch

Vote: all aye; motion carried

- Bank Account Signers

Motion to have Anneli Crouch and Amanda Bingham removed as bank account signers and to add Tiffany Packard as secondary signer – K Gilgren

Second - A Bingham

Vote: all aye; motion carried

- Facilities Funding Agreement

- Swearing in of New Board Members

Jeff Pierson, Shawna Lemoine, LaMar Brooks were sworn in as new board members to start July 1, 2017.

Move to adjourn this meeting – K Gilgren

Second - A Crouch

Vote: all aye; motion carried

10:11pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: tberry@heritageacademyid.org or call (208) 595-1617.