



**HERITAGE ACADEMY
BOARD MINUTES**

**Location: 500 South Lincoln Jerome, Idaho
7:00 PM – June 19, 2014**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

8:00 pm – CALL TO ORDER WELCOME – B Crouch

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision -
- ❖ Roll Call – Establishment of a Quorum

Amanda Bingham, Kayla Tate, Blair Crouch, Anneli Crouch

- ❖ Approval of Agenda

A Bingham made motion to approve agenda with the omission of board training, administrator report, marketing update, finance committee report, financial report, USDA report, board attrition and sample board policy.

Second – K Tate

Vote – All

7:05 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - May 15, 2014
- Approval of Bills Paid
- Current Budget & Payroll Report

Discussion pursued of payment made to Northside Journal. K Tate will call and figure out why we were charged and what it was for.

A Crouch made motion to approve consent agenda
Second – A Bingham
Vote: All Aye

8:13 pm PUBLIC COMMENT

This time is open for public comment. Items shared during this time that are not on the agenda will not be added to this agenda, but will be considered by the Board and will be added to future meetings as necessary.

No comments

8:13 pm REPORTS (for discussion only)

❖ 2014-2015 Budget

Dr. Ivie wanted to publicly thank Mrs. Kary for all of the hard work she does to get the budget put together. There are so many steps and detailed reports that she puts together for the Charter and State requirements. She also thanks B Crouch for getting things together on time with Magic Valley Christian School. Because of this hard work, the Commission is sending a letter to the State Department stating that we are financially stable. Because we are not adding 9th grade to the school next year, we will not be getting a payment next July. So the budget is set so that there is surplus to cover July next year. This is necessary to cover expenses until the August payment comes in.

There are not major changes in revenue from last year. We are trying to budget for 200 students and are hoping to get enrolment to 208. They have put together a couple of different scenarios for teacher-student class size and the possible addition of another teacher to help depending on the enrollment. They also discussed other positions that will be filled.

❖ Teacher Contracts: middle school, computers, 3rd grade

Dr. Ivie recommended Rachel Daug as middle school, Michelle Rasmussen for 3rd grade, and business manager contract. C Kary recommended Aaron Ivie for computer teacher, food service contract, IT contract, and website contract.

❖ Supplemental contracts for mentor teachers

These are for people to mentor new teachers, and title I personnel and Special Ed.
Rachel Daug, Barbra Lehnus, Christine Ivie, Helen Sauer

❖ Business Manager's Contract

B Crouch asked that C Kary cc B Crouch when she is on vacation so that we do not bother her on her time off.

❖ IT contract

Tyler Wardle is being recommended for this position. He works for the Jerome School District as an assistant IT. He will work for us in the evening.

❖ Food Service Director Contract

❖ Website Contract

Tina Melone resigned as she moved to California. Lacy Jacobson will work part time in this position. She will be graduation with a web design degree.

❖ Salary Schedule

Dr. Ivie and C Kary are proposing that we adopt the same schedule as last year.

❖ Glanbia grant options

A Crouch went to Glanbia to follow up on a grant that Dr. Ivie submitted last year. We brought 4 students, the mixing bowl from the kitchen. We asked for \$18,000 and received \$10,000. Lacy put the options to spend the money on. The board discussed the different options.

A Bingham Motion to move into executive session at 8:47 pm.

K Tate Second

Roll call vote:

A Crouch – aye

A Bingham – aye

K Tate – aye

B Crouch – aye

8:47 pm EXECUTIVE SESSION (closed to the public)

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (d) To consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code

A Crouch motioned to move out of executive session at 10:23pm

K Tate Second

Roll call vote:

A Crouch – aye

A Bingham – aye

K Tate – aye

B Crouch – aye

10:23 pm BUSINESS ITEM(s)

❖ Certificated Employee contracts

A Bingham motion to approve certificated employee contracts for Rachel Daugs, Michelle Rasmussen, Aaron Ivie, Christine Ivie as presented.

K Tate Second

Vote: all aye

❖ Supplemental Contracts

A Crouch motioned to approve supplemental contracts for C. Ivie, Mrs. Lehnus, Mrs. Sauer, Daugs, as presented.

Second - A Bingham

Vote: all aye

❖ Business Manager's Contract

A Crouch motioned to approve Business Manager's contract as presented.

Second - A Bingham

Vote: all aye

❖ IT Contract

K Tate motioned to approve IT contract as presented.

Second - A Crouch

Vote: all aye

❖ Food Service Contract

A Bingham motioned to approve Food Service contract as presented.

Second - K Tate

Vote: all aye

❖ Website Contract

A Crouch motioned to approve contract as presented.
Second - K Tate
Vote: all aye

❖ Salary Schedule

A Bingham motioned to approve Salary Schedule.
Second - A Crouch
Vote: all aye

❖ Glanbia grant option #1

A Crouch motioned to approve the Glanbia grant option #1 as presented.
Second - K Tate
Vote: all aye

K Tate Motion to adjourn the board meeting at 10:32 pm
Second - A Bingham
Vote: all aye

10:32 pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: teresa@molitorandassociates.com. or call (208) 595-1617