



**HERITAGE ACADEMY  
BOARD MEETING**

**Location: 500 South Lincoln Jerome, Idaho  
7:00 PM – July 18, 2013**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Heritage Academy will allow students to participate in instruction leading them to develop meta-cognitive skills. These skills will allow them to learn how to solve real-life problems and organize information. Our students will graduate with skills in both the core content areas and in critical thinking that lead to success in school, the workforce and the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

**7:00 pm – CALL TO ORDER WELCOME – B. Crouch**

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision
- ❖ Roll Call – Establishment of a Quorum
  - Those present were B Crouch, A Bingham, A Crouch, K Tate and T Molitor by phone. Also present was C Kary, Board Clerk
- ❖ Approval of Agenda
  - Remove executive session
  - Add Budget Update – C Kary under discussion
  - Add Board Attrition under discussion

B Crouch entertained motion to approve amended agenda. K Tate moved the motion. A Bingham seconded, all.

**7:10 pm CONSENT AGENDA:** *(Information in Board Packet)*

*The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.*

- Approval of Minutes

- June 20, 2013
- Approval of Bills Paid
- Current Budget & Payroll Report

B Crouch entertained motion to approve the consent agenda. T Molitor moved the motion. A Bingham seconded, all.

### **7:45 pm Reports (for discussion only)**

#### ❖ PCSC Annual Report – C. Kary

- Heritage Academy is on the agenda for the August 15<sup>th</sup> PCSC Annual Report. We have a choice of coming in person to present to the PCSC or to send in presentation materials by July 15<sup>th</sup>. C Kary informed the board that the materials were sent in by the July 15<sup>th</sup> deadline. Therefore, the Board agreed to not present in person. A copy of the Annual Report was included in the board packet.

#### ❖ Special Services Contract

- Primary Therapy
- Valley Therapy – Speech (SLP)
- Cierra Therapy – Speech (SLP)

The above three contracts for providing special services were discussed. The board agreed to have Dr. Ivie and H Sauer, Special Ed Teacher, submit a recommendation to the board for a contract for special services for the 2013-14 school year.

#### ❖ USDA Update – B Crouch

- The USDA is still requiring a 2-year audit before making a decision on the loan. Rexroat & Harberd, financial auditors, will start the audit later this month. D L Evans has agreed to provide a construction loan with USDA guarantee.
- Hoping to know USDA decision by December or January, and be able to build by summer of 2014.

#### ❖ New Mortgage with Magic Valley Christian School – B Crouch

- Waiting for attorney to finalize contract with MVC to extend loan.

#### ❖ Facilities Report – Playground - B Crouch

- Vandalism occurred last weekend, July 13<sup>th</sup>. Windows were broken and repair is about \$800. A Police Report was filed.
  - K Tate agreed to check with Idaho Power about putting up a light in the dark alley where vandalism occurred.
  - A Bingham mentioned it might be a good idea to install security cameras in the back. B Crouch to look into this.
- Still researching pouring concrete for basketball court. B Crouch has gotten a bid for concrete at \$3700.
- B Crouch to level out area for pickup and drop-off on the south side of the school.

- Board agreed we need to increase the amount of gravel in the playground area.
- ❖ Marketing Report – K Tate
  - August 6<sup>th</sup> is parade for our Float. A Crouch has been assigned to this project. The theme is “Say Cheese”. B Crouch to pull float with his truck with school magnets on side.
  - Back to School Night – tentatively scheduled August 22<sup>nd</sup>.
  - A letter to educate parents on what is a charter school – T Molitor assigned.
  - Believers Church - Faith in Action night to volunteer at the school. Possibly the 3<sup>rd</sup> or 4<sup>th</sup> week in August.
- ❖ Calendar Events
  - Board Retreat is August 20<sup>th</sup> at the Jerome Library which will replace our regular August 15<sup>th</sup> board meeting.
- ❖ Budget Update C Kary
  - Working on year-end financial report
- ❖ Board Attrition
  - Discussed possibly candidates

### **8:15 pm Business Item(s)**

- ❖ Rexroat, Harberd & Associates financial audit contract
  - B Crouch entertained motion to contract Rexroat, Harberd & Associates to perform the financial audit for 2012-13. A Crouch moved the motion. K Tate seconded, all.
- ❖ Eberharter-Maki Tappen Contract
  - B Crouch entertained the motion to approve the contract for 2013-14 with Eberharter-Maki Tappen with Option B. A Crouch moved the motion. T Molitor seconded, all.
- ❖ Alternative Route Certifications
  - Collette Clark
  - Anna Clark
  - Christine Ivie
  - B Crouch entertained motion to approve the Alternative Route Certifications for C Clark, A Clark and C Ivie. A Bingham moved the motion. K Tate seconded, all.
- ❖ Personnel Policies
  - Leaves of Absence – Military Leave - 5470
  - B Crouch entertained motion to table until next board meeting so more research can be done regarding Leaves of Absence – Military Leave - 5470. A Bingham moved the motion. A Crouch seconded, all.

### **8:30 pm ADJOURN**

B Crouch entertained motion to adjourn. A Crouch moved the motion. K Tate seconded, all.

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: [Teresa@molitorandassociates.com](mailto:Teresa@molitorandassociates.com). or call (208) 595-1617