



**HERITAGE ACADEMY
BOARD MINUTES
Location: 500 So. Lincoln, Jerome ID
August 11, 2016 7:30PM**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:30 pm - CALL TO ORDER WELCOME – S Ahrens

- Pledge of Allegiance
- Reading of Heritage Academy's Vision and Mission – K Gilgren
- Roll Call – Establishment of a Quorum

Amanda Bingham, Kris Gilgren, Tiffany Packard, Anneli Crouch, Sarah Ahrens

- Approval of Agenda

Motion to approve agenda – A Crouch

Second – T Packard

Vote: all aye; motion passed

7:35 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - July 14, 2016
- Approval of Bills Paid
- Payroll Report
- Budget

Motion to approve consent agenda – A Bingham

Second – T Packard

Vote; all aye; motion passed

7:40pm PUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

Introduction and Swearing In of New Board Member Karen McGee – S Ahrens

7:45pm REPORTS (for discussion only)

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham
 - Teacher letter of resignation; Kindergarten teacher contract; Alternate route approval

7:50pm Executive Session

Pursuant to Idaho Code 67-2345(1)(a)(2) (CLOSED TO THE PUBLIC). Executive sessions: (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Motions concerning staff may be made after executive session

8:00 pm REPORTS (for discussion only)

- Administrative Report – C Ivie
 - Parent Involvement Supplemental Agreement
 - Safety Bussing
 - State-Revised Special Education Manual approval
- Facilities Report – K Hopper, R Hunter
- Budget & Finance Report – T Carver
 - Legal Service Agreement with Eberharter-Maki
 - Valley Community Counseling Agreement
- SEM & Student Achievement - A Crouch
- Marketing, Parent & Community Relations – S Ahrens
- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham
 - Update personnel manual with teacher expectations and job descriptions board approved last year
- Board Training, Board Evaluation, Strategic Plan – S Ahrens
 - Board Committees Assignments
 - Board Meeting Time and Date for 2016-17 school year
 - Board Training – A Crouch & Dr. Ivie

9:15pm BUSINESS ITEM(s)

- Alternate Route Authorization

A Bingham - motion to make a declaration of emergency and approve the Alternate Authorization of certification for Aaron Ivie and Delphine Kalulu

T Packard – second

Vote: all aye; motion carried

- Kindergarten teacher contract

- Parenting Involvement Supplemental Agreement

A Crouch – motion to approve the Parenting Involvement supplemental agreement

A Bingham – second

Vote: all aye; motion carried

- Safety Bussing

A Crouch – motion to approve the Safety Bussing document

K Gilgren – second

Vote: all aye; motion carried

- State-revised SPED Manual

K Gilgren – motion to approve state revised SPED manual.

T Packard – second

Vote: all aye; motion carried

- Legal Service Agreement

T Packard – motion to approve the legal service agreement as presented

K Gilgren – second

Vote: all aye; motion carried

- Valley Community Counseling Agreement

A Crouch – motion to approve Valley Community Counseling Agreement

A Bingham – second

Vote: all aye; motion carried

- Personnel Manual updates

K Gilgren – motion to approve personnel manual updates

A Crouch – second

Vote: all aye; motion carried

- Committee Assignments

- Board Meeting Schedule for 2016-2017 school year

A Bingham – motion to set the Board meeting schedule for 7:30 pm on the 3rd Thursday of each month

A Crouch – second

Vote: all aye; motion carried

K Gilgren – motion to adjourn meeting

T Packard – second

Vote: all aye; motion carried

9:20pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: tberry@heritageacademyid.org or call (208) 595-1617.