



**HERITAGE ACADEMY  
BOARD AGENDA**

**Location: 500 South Lincoln Jerome, Idaho  
8:00 PM – August 21, 2014**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

**8:11 pm – CALL TO ORDER WELCOME – B Crouch**

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision - A Crouch and K Tate
- ❖ Roll Call – Establishment of a Quorum

Blair Crouch, Amanda Bingham, Kurt Hopper

- ❖ Approval of Agenda

B Crouch requested to add an executive session following reports.

A Bingham made the motion to approve agenda with added executive session

K Hopper seconded.

Vote: All Aye

**8:15 pm CONSENT AGENDA:** *(Information in Board Packet)*

*The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.*

- Approval of Minutes
  - July 17, 2014
- Approval of Bills Paid
- Current Budget & Payroll Report

K Hopper made the motion to approve consent agenda.

A Bingham seconded

Vote: All Aye

## **8:20 pm Election Report and Directors of the Board Appointments**

A Bingham put together a nomination committee that met the requirements of the By-Laws. She filled the Director position, Teresa Berry agreed to fill the position of employee of the Corporation, and Laury Lamb agreed to fill the parent of a student(s) attending the Corporation position. As a committee they looked at people interested in the positions. Only incumbents Anneli Crouch and Kala Tate expressed interest. We sent the ballot out to all stakeholders and had the election on August 21, 2014. We tallied the votes and the results are: A Crouch - 13 votes for seat 2 and K Tate 12 votes for seat 6. A Bingham thanked Teresa Berry and Laurie Lamb for their help on the committee.

A Bingham motioned to approve Anneli Crouch and Kala Tate as board members for 3 year terms.  
K Hopper seconded.  
Vote – All Aye

B Crouch swore in the new board members.

## **8:25 pm PUBLIC COMMENT**

*This time is open for public comment. Information shared that is not on the agenda will not be added to this agenda or discussed by the Board at this time, but will be considered by the Board and may be added to a future meeting as necessary.*

## **8:30 pm REPORTS (for discussion only)**

### **❖ Administrator's Report – C Ivie**

We had a great SEM Fun day. Dr. Ivie expressed thanks to K Tate and all the teachers for all their work. We had 4 more middle school students enroll today. Dr. Ivie introduced our new teachers to the Board – Mrs. Richman, Mrs. Rasmussen and Ms. Daugs. She thanked Mrs. Crouch for signs on the dividers between middle school and elementary and for the teacher SEM training she provided for the staff. B Crouch and Dr. Ivie have met and are collaborating with Jerome administrators to let our students be able to join Jerome School sports as long as our students buy a season activity card.

### **❖ Facilities Report – B Crouch**

B Crouch let the board know that the carpets were cleaned and volunteers had painted parts of the building. Believer's church members helped clean up. The lawn will be fertilized over weekend. The mailbox was repaired and the weeds were sprayed.

### **❖ USDA Report – B Crouch**

USDA is still pushing for us to build a new building instead of trying to upgrade our old one. A Crouch asked what the mortgage would be for new building. USDA will finance 40 years with 4%. This would be 2100 square feet at \$125 a foot and the mortgage would be about \$17000 a month. It was agreed that this is not doable. The question was asked if it is possible that they may tell us "no" because our current cash flow is not enough. If we increased our student body to about 235 it would be a more workable scenario. The building would be just for us to get by and would have a gym. It was then asked how long we should pursue this if the USDA is not compatible? B Crouch stated his opinion and would like to present and decide by next month. We have to decide how much more we put into this building as compared to something else. The roof is one of the things that needs work soon and will cost around \$45,000. He encouraged the board to come next month ready to make the decision of "yes, no, or let's wait". A Bingham asked if we have tapped our community for help in financing. K Hopper asked if we were considering expanding past 8<sup>th</sup> grade. It was stated that we could rewrite our charter to add more grades. K Hopper commented that we need to keep our vision as a 40 year vision as we make our decision. There was discussion about having 2 locations if we add high school. We need to make sure that we have what we need to support what we currently have and keep true to the vision. A Bingham asked if we could fix the roof and build the accessible playground if we stay as we are. Dr. Ivie stated that she would like to have the first "Accessible Playground" in the magic valley and that they are looking into donations and other fundraising for this dream. B Crouch said that he and Dr. Ivie have discussed a small loan to help with that.

### **❖ Finance Committee Report – C Kary**

Discussion about receipts that need to be turned in by board members.

❖ Marketing Update – K Tate

K Tate reported back with information from the previous meetings. She is still working to get the \$150 back from Northside Journal. The parade float and pencils were a success. She asked Cheryl to look at the budget to make sure that we know if we can do it again next year or if it is too much. A Crouch said that the weather was not very good for the parade. But Lacey Jacobsen, her children and the Crouch children helped during the parade. The truck broke down just before the parade started so A Crouch and the children carried the banners and walked the whole way. It turned out fine.

A Bingham wondered if we could put an article in the Northside Journal letting the community know the generosity of Jerome School District for allowing our students join them in their sporting programs. We will have 3 articles in the journal: free breakfast/lunch, sports and Glanbia Grant. A Crouch suggested that we send a Journal to the commission so they can see how we are working with Jerome School District.

❖ Cierra Therapy contract for speech therapy

No discussion

❖ Progressive Behavior Contract

It was questioned if these are the same people we have worked with? Dr. Ivie stated that Mrs. Wolford is not coming back, but it is the same company we are working with.

❖ Supplemental mentoring contract – C. Kary

Dr. Ivie recommended that we offer a supplemental contract for Mrs. Kary for all the extra she does as she trains new employees. A Crouch stated that she thought this contract is a good idea and because we can't afford a raise in her salary. This is an appropriate way to show our appreciation for her work.

❖ Lunch Procedure

It was asked if we fingerprinting our students? The response was No, we just have to keep count of lunches served because of our free lunch status.

❖ School Design Plans - B Crouch

Discussed in the Facilities Report

❖ Employee Handbook – C Kary

Board will read thoroughly and approve at a later date. Comments were made on the thoroughness of the handbook.

❖ School Policy 2240 – Instruction – Class Size

Dr. Ivie suggested that A crouch work with T Berry and herself to look the policies and come to the board with revising.

❖ School Policy 2300 – Instruction – Guidance and Counseling

❖ School Policy 2307 – Instruction - Physical Activity Opportunities and Physical Education

K Hopper motion to move into executive session Pursuant to Idaho Code 67-2345(1)(b).

K Tate seconded the motion.

Roll call vote:

A Bingham - aye

K Tate - aye

K Hopper - aye

A Crouch - aye

B Crouch - aye

**9:19 Executive Session:** Pursuant to Idaho Code 67-2345(1)(b) (CLOSED TO THE PUBLIC):  
*Closed Session to: (b) "consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student"*

A Crouch made the motion to move out of executive session pursuant to Idaho Code 67-2345(1)(b) at 9:51 pm.

A Bingham seconded the motion.

Roll call vote:

A Bingham - aye

K Tate - aye

K Hopper - aye

A Crouch - aye

B Crouch - aye

### **9:51 pm BUSINESS ITEM(s)**

❖ **Cierra Therapy contract for speech therapy**

A Crouch made the motion to approve the Cierra Therapy contract.

K Tate seconded the motion

Vote: all Aye

❖ **Progressive Behavior Contract**

K Hopper made the motion to approve the Progressive Behavior contract.

A Crouch seconded the motion.

Vote: all Aye

❖ **Supplemental mentoring contract**

K Tate moved to approve the Supplemental Mentoring contract for Cheryl Kary.

A Bingham seconded the motion.

Vote: all Aye

❖ **Lunch Procedure 8215**

A Bingham made the motion to approve the Lunch Procedure Policy 8215.

K Hopper seconded the motion.

Vote: all Aye

❖ **School Policy 2240**

A Crouch moved to table discussion on policies 2240, 2300 and 2307 for the purpose of review and revision.

K Tate seconded the motion.

❖ **School Policy 2300**

❖ **School Policy 2307**

K Tate made the motion to adjourn the board meeting at 10:00 pm.

A Bingham seconded the motion.

Vote: all Aye

### **10:00 pm ADJOURN**

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: [teresa@molitorandassociates.com](mailto:teresa@molitorandassociates.com) or call (208) 595-1617