



**HERITAGE ACADEMY
BOARD MEETING AGENDA**

Location: 500 South Lincoln Jerome, Idaho

7:00 pm, September 15, 2011

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

7:00 pm – Welcome and Introductions

- ❖ K. Bangerter called the meeting to order at 7:10 p.m. In attendance were: K. Bangerter (board chair), A. Crouch (board secretary), B. Crouch, A. Bingham, R. Reddington (principal), Jeni McCool (founder), D. Bench (founder), and C. Kary (board clerk).
- ❖ Approval of Agenda - R. Reddington asked the Proposed Building Rental Policy be added to the discussion list on the Agenda. B. Crouch made the motion to approve the September 15, 2011 agenda. A. Crouch seconded, all.
- ❖ Approval of Minutes. A. Bingham asked for the August 18, 2011 minutes to be corrected as follows: Under “Welcome and Introductions” to list A. Crouch as the board secretary. K. Bangerter entertained motion to approve the August 18, 2011 minutes. A. Crouch made the motion. B. Crouch seconded, all.

Discussion Item(s) (for discussion only)

- ❖ Enrollment update – Cheryl Kary – Reported that after the first week of school the enrollment is down to 139. There were several families who had registered that failed to show up. When called, they said they had made other plans. It was discussed that the best way to market the school is by word of mouth. It was agreed, we as board members, need to encourage parents to tell friends about the school. We currently have open enrollment in 1st, 4th and 6th grade.
- ❖ Staff hiring update – Randy Reddington.
 - R. Reddington introduced Betty Fredericksen, the Special Education Director from North Valley Charter in Gooding, who will be assisting as the Special Education teacher and coordinator here at HA. She will be here two days a week for 1/2 day each.
 - We will need a Paraprofessional for special education and 1 more Title I aide. Many applications for paraprofessionals don't have the HQ needed for these programs. R. Reddington reported there is testing available for aides to become

HQ. Districts can set up online testing at the school. R. Reddington is exploring this option. We also need aides to supervise at recess and lunch. Talked about the possibility of parent volunteers to help with this until we can get these aides in place.

- A. Crouch asked about parent teacher organizations and who should organize it. K. Bangerter said there should be a committee who would approach parents. A. Bingham said she would organize getting a parent in charge. We can have an informal organization until legal status. Committee will answer to A. Bingham. Question about giving out parent information. R. Reddington said we will send out a letter notifying parents of opportunity to be part of the parent teacher organization.
- ❖ First two weeks of school – Randy Reddington. R. Reddington reported it has been pretty positive for first 2 weeks.
 - Discipline has been less than minimal. Chose to separate recess and lunch between older and younger groups because of limited space. Students have been trained to clean their own classrooms.
 - Teachers are feeling overwhelmed with no prep time, but we are working to resolve this.
 - Playground has been an issue to keep kids active.
 - Occasional dress code violations, but generally most are doing well. Community has commented the kids look sharp.
 - A. Crouch asked R. Reddington if we have questions between board meetings should we write them down and email so he can address them at board meetings. All agreed this was a good idea.
 - R. Reddington presented a list of staff concerns to the Board. The Board read the list out loud and discussion ensued. A. Bingham made notes and wrote responses from the board for the teachers. Agreed to have some board members at the next staff meeting to have open discussions.
 - B. Crouch submitted a bid for “Project Grass” for playground area for \$11,200.00. This includes 2 power poles from Idaho Power, irrigation, sprinkler system rock and dirt. Other options were discussed. Playground is currently being worked on by volunteers.
- ❖ Transportation update – K. Bangerter and C. Kary. C. Kary submitted safety busing for approval to the State Department. Affects about 25 students. The state said we should hear about the report in October. A. Crouch and A. Bingham reported some problems with buses arriving earlier than the scheduled time. K. Bangerter asked R. Reddington and A. Bingham to work on this.
- ❖ Budget Update – C. Kary – Provided Budget Report and Check Register for bills paid for the month of August. C. Kary also presented the 3 year budget. Year 2 and 3 are facing a potential shortfall unless HA receives increased revenue from the State or other foundations. K. Bangerter discussed adding a preschool to help with revenue.
- ❖ Report on Charter School Commission Review –R. Reddington.
 - Keelie Campbell, an employee of the state board, came to HA on September 1, 2011 for an on-site audit for the Charter School Commission.
 - Major issue was the requirement of a special education teacher on-site providing services every day. We don’t have a lot of students on IEPs, but we still have to provide services. R. Reddington talked with Shannan Mayer, our Special Education Regional Representative, who spoke with Becky Martin about our current plan for special education. B. Fredericksen will provide 2 half days of services, and R. Reddington to work on a Letter of Authorization to provide

the on-site services as a special education teacher and director. R. Reddington will structure his day to supervise the special education paraprofessional. We will have as much inclusion with differentiated instruction to keeps kids in normal classroom. Some students may need to be pulled out for additional instruction. R. Reddington proposed this plan to Shannan Mayer who said this plan will satisfy their requirements. K. Bangerter mentioned we need to take R. Reddington off recess duty so he can fulfill these requirements.

- ❖ Board Retreat – Anneli Crouch. The Board retreat will be September 23 and 24th. Liz Killpack, from ISBA, will present Friday night on open meeting laws, board procedure, and involvement of the public. On Saturday, A. Crouch stated the Board should work on the strategic plan.
- ❖ 2011 ISBA Convention – Cheryl Kary – All agreed this is not an option since it is in Coeur d' Alene, and the money is not in our budget.
- ❖ Surplus Inventory – Anneli Crouch – We will continue with disposal of surplus inventory. Any surplus items received from grant funds will be recorded with a photo and a note. Broken items will go to the dump; other surplus items will be either donated or sold at auction.
- ❖ Blue Cross Grant Opportunity – Anneli Crouch – Going to apply for grant for a walking program complete with walking path and pedometers for teachers and students. The pre-application is due October 14, 2011.
- ❖ Board Time Commitment – Kelly Bangerter – We need to budget our time and not over extend. It has been taxing to families especially over the summer. Each Board member needs to set an amount of time and stop. A. Bingham commented we need to get parents to step up so the Board can step back. Discussed about requiring a certain amount of hours from parents, but that is not in our charter. We would have to amend the charter to do this. A. Bingham asked for a parent meeting to present the need. The teachers need to be involved in getting parents involved.

Business Item(s)

- ❖ Approval of Policy Manual section “Hazing, Harassment, Intimidation, Bullying, Cyber Bullying” section 3295. K. Bangerter entertained motion to approve. B. Crouch made motion. A. Bingham seconded, all.

ADJOURN

10:15 pm - K. Bangerter entertained the motion to adjourn. A. Bingham made the motion. A. Crouch seconded, all.

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: ktbangerter@gmail.com or call (208) 595-1617.

Approved: _____
Board Member

Board Clerk

Date: _____