



HERITAGE ACADEMY
BOARD MINUTES
Location: 500 South Lincoln Jerome, Idaho
7:00 PM – September 18, 2014

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

7:07 pm – CALL TO ORDER WELCOME – B Crouch

- ❖ Pledge of Allegiance
- ❖ Reading of Heritage Academy's Mission and Vision - K Hopper A Crouch
- ❖ Roll Call – Establishment of a Quorum

Kurt Hopper, Kala Tate, Amanda Bingham, Anneli Crouch, Blair Crouch

- ❖ Approval of Agenda

A Bingham motioned to approve agenda.

K Tate seconded the motion

Vote: All Aye

7:10 pm CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - August 21, 2014
 - August 25, 2014
- Approval of Bills Paid
- Current Budget & Payroll Report

K Hopper motioned to approve the consent agenda.

A Bingham seconded the motion.

Vote: All Aye

7:10 pm PUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board at during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

There was no public comment

7:15 pm REPORTS (for discussion only)

❖ Administrator's Report – C Ivie

Teachers are doing a great job. Clusters started this week and are doing really well. There are a few little discipline issues in the secondary with uniforms, restroom breaks, etc. Students are learning the purpose of refocuses. They are for little issues that the students can write on and learn how to help them think about actions and work through ways to fix the behavior. It cuts down on time taken from the classroom on one student who is breaking a rule.

Dr. Ivie is working on the Star 1 report for the state. She is also working on revising smart goals with a couple of other teachers. She has had time to go through all the student Cum files to make sure that we are not overlooking important information about individual students. She has also organized teacher evaluation binders and has been able to start collecting information. It is a very collaborative approach to make sure that all staff members are on track.

Ms. Bizik helped teachers put together "turn around" assessment binders. The binder includes 2 reading assessments, 1 math assessment and 1 word problem assessment. This data is put into the system each month so that the teacher can monitor and track each student and their progress and also fill out forms that rank orders each student for how much help each student needs. Dr. Ivie is very pleased with the team that we have. By parent teacher conferences the teachers should have done 2 assessments and can show parents where their child is.

❖ Facilities Report – B Crouch

Continue to spray the weeds, and finish painting. He talked to Steelhead Sprinkling about the water leak in the sprinkler line. K Hopper wondered if we have soccer goals coming. We have not replaced them yet. C Kary stated that soccer goals would cost about \$900. K Tate wondered if the students could use orange cones for now. B Crouch suggested he could get 4 cones from Cross Points. It was suggested by staff that we have a handicap parking space. It has not been done yet. C Kary is working with the city of Jerome to get that issue taken care of. K Tate was wondering if it is still ok to have the church busses parked by the school because we seem to be running out of space for teachers and parents. B Crouch said that it would be better to have them moved further down.

❖ USDA Report – B Crouch

B Crouch combined the School Design Plans report with the USDA report. When we look at the school design plans, there are 2 right now. We are working on a 3rd one. This one will be a one story with less square footage. The bottom line is that we cannot afford a new building at this time. Our student enrollment is not what it needs to be. B Crouch is recommending that we put this plan on hold for a minimum of 2 years. Our student capacity for this building is 225. We would need 265 to make the budget fit. Dr. Ivie and C Kary brainstormed on ways to still do what we are planning, but do it in chunks. A playground would help boost our enrollment as would a gym that we could convert into 6 classrooms for our middle school. A Bingham wondered if we would still pursue the USDA loan and upgrade this facility. The USDA will only fund us for a new building or if we meet ADA requirements. K Tate wondered if we could get a USDA loan for a middle school/gym. B Crouch stated that the USDA would give money to build new. That might be our next step.

❖ Finance Committee Report – C Kary

C Kary is still working with the auditor on our annual audit. She hopes to be finished by the beginning of October. At that point, the board will be able to go over it.

❖ Marketing Update – K Tate

We had 50 kids come in for the SEM fun day, about ½ the number of last year. We need to evaluate that. Maybe we can do it on a different day or month. It was suggested that an evening would be better because it is cooler and parents are home from work.

K Tate asked for a hard deadline for when articles are due for the Northside Journal. She would like to make sure that she submits the articles in time. Discussion pursued about which article topics should be submitted. It was decided to submit articles on our Free Breakfast/Lunch Program and the Glanbia Grant.

K Tate asked B Crouch to follow up with the reimbursement. He said that he would take responsibility for the situation.

K Hopper informed the board that our kitchen served over 3,700 meals to the children in the community over the summer. Dr. Ivie asked if we could find out about the “backpack” program where students can be sent home with a backpack of food for children in a family in need. The group that does that is called the Jerome Interfaith Association.

- ❖ Snow Removal Bid and Contract from Neuscapes - C Kary

This is the same amount as our contract last year.

- ❖ New busing rates from Northside Bus - C Kary

The rates have increased, but it falls within our budget. It was questioned if we could get our busses more full or use fewer busses.

- ❖ Contract for Sonja Howerton for ISEE reporting - C Kary

Sonja helps with all the state reporting that is due every month. This saves C Kary a lot of time. This contract does fall within our budget.

- ❖ Employee Handbook - C Kary

Employees have had the opportunity to read and review the employee handbook and have made no official comments to C Kary.

- ❖ School Design Plans - B Crouch

Discussed in the USDA portion

- ❖ Policy 3630 – Model Student Data Privacy and Security

This is a policy mandated by ISBA

- ❖ Policy 2380 – Homebound, Hospital and Home Instruction

No comment

- ❖ Policy 2390 – Limited English Proficiency Program

No comment

8:25 pm BUSINESS ITEM(s)

- ❖ Snow Removal Bid and Contract from Neuscapes

K Hopper made the motion to approve the contract from Neuscapes for snow removal.

K Tate seconded the motion

Vote: All Aye

- ❖ New busing rates from Northside Bus

A Crouch made the motion to approve the new busing rates from Northside Bus Company.

A Bingham seconded the motion.

Vote: All Aye

- ❖ Contract for Sonja Howerton for ISEE reporting

A Crouch motioned to approve the contract for Sonja Howerton.

K Tate seconded the motion

Vote: All Aye

- ❖ Employee Handbook

K Tate motioned to approve the fabulous Employee handbook.

A Bingham seconded the motion

Vote: All Aye

❖ School Design Plans

Chairman Crouch asked for a motion to table the discussion for 2 years.
K Hopper made the motion to table the discussion until the summer of 2015.
A Crouch seconded the motion
Vote: All Aye

❖ Policy 3630 – Model Student Data Privacy and Security

K Tate motioned to approve Policy 3630.
A Crouch seconded the motion.
Vote: All Aye

❖ Policy 2380 – Homebound, Hospital and Home Instruction

A Bingham motioned to approve Policy 2380.
K Tate Seconded the motion.
Vote: All Aye

❖ Policy 2390 – Limited English Proficiency Program

K Hopper made the motion to approve Policy 2390.
A Bingham seconded the motion.
Vote: All Aye

A Bingham made a motion to adjourn the meeting at 8:35 p.m.
K Hopper seconded the motion.
Vote: All Aye

8:35 pm ADJOURN

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: teresa@molitorandassociates.com or call (208) 595-1617