



**HERITAGE ACADEMY  
BOARD AGENDA**

**Location: 500 South Lincoln Jerome, Idaho  
September 3, 2015 7:00 PM**

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This session is a public session for the purpose of conducting Heritage Academy business; patron comment time will be provided for in accordance with the established agenda.

**7:00 pm - Board Meet and Mingle**

*This is a time for the board members to mingle with each other, staff and parents. No business for Heritage Academy will be discussed during this time.*

**7:30 pm - CALL TO ORDER WELCOME – K Tate**

- Pledge of Allegiance
- Reading of Heritage Academy's Mission and Vision – S Ahrens, A Bingham
- Roll Call – Establishment of a Quorum  
Amanda Bingham, Anneli Crouch, Sarah Ahrens, Kala Tate

- Approval of Agenda

A Bingham - motion to move executive session before reports and add Service Provider agreement to discussion and business.

S Ahrens – second

Vote – All Aye, motion passed

S Ahrens - motion to approve the consent agenda.

A Crouch - second

Vote – All Aye, motion passed

**7:35 pm CONSENT AGENDA:** *(Information in Board Packet)*

*The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.*

- Approval of Minutes
  - July 6, 2015

- August 21, 2015
- Approval of Bills Paid
- Payroll Report

A Bingham - motion to move into executive session pursuant to Idaho Code 67-2345(1)(b)  
 S Ahrens – second  
 Roll Call vote –  
 A Bingham – aye  
 S Ahrens – aye  
 A Crouch – aye  
 K Tate – aye

**7:40 pm EXECUTIVE SESSION**

Pursuant to Idaho Code 67-2345(1)(b)(CLOSED TO THE PUBLIC). Executive sessions: (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

A Bingham – motion to leave executive session at 8:41pm  
 A Crouch – second  
 Roll call vote:  
 A Crouch – aye  
 A Bingham – aye  
 S Ahrens – aye  
 K Tate - aye

A Bingham - motion to amend the agenda to add business for student X  
 S Ahrens – second  
 vote: all aye, motion carries

A Crouch – made the motion to deny enrollment and dismiss student X  
 S Ahrens - second  
 vote – All aye, motion carries

**8:41 pm PUBLIC COMMENT**

*This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.*

No public comment

**8:41 pm REPORTS (for discussion only)**

- Board Training - A Crouch

In the interest of time this item will be tabled until next month

- Administrative Report – C Ivie, M Gangwer

Dr. Ivie shared that it has been a really calm, relaxing first couple of weeks. She is very happy to have new staff members.

- Budget & Finance Report – K Hopper, C Kary

- Renewal of contract for Sonja Howerton for ISEE reporting
- Progressive Behavior Contract
- Approval of vacation carryover for Dr. Ivie

School policy states that if she doesn't use all of her vacation she can request it to be carried over. She is formally making this request.

- Approval of a stipend for a Parent Involvement Coordinator  
The administration is requesting approval to have Nancy Cornwell be the parent involvement coordinator. Ms. Gangwer interviewed her and would like to recommend her for this position. The stipend has already been approved.

- SEM & Student Achievement - A Crouch  
No updated reports. The committee be going over the results of the ISAT by SBAC and will bring back information.

- Marketing, Parent & Community Relations – S Ahrens
  - Plan of Action for Northside Journal  
We have had an arrangement to have a ½ page ad for free. After many tries to contact the newspaper, we were still sent a bill for \$200 for only and 1/8 page. The board is very dissatisfied with the response from Northside Journal. Board discussed trying one more time to get the agreement right. They would like to get the invoice taken care of. It was suggested that they make a face-to-face meeting and have a copy email communications to show as one last try.

Dr. Ivie suggested that the Public relations work with Mr. Johnson at KMVT and Times News to cover our community service day for the school.

- Facilities – K Hopper, R Hunter  
S Ahrens was wondering if there were air conditioners for each of the rooms. There are 4 rooms that do not have air conditioners for each room. The cost for this is too much. Dr. Ivie commented that the early dismissal last week because of the heat came because it has not been cooling down at night. There were some student health concerns from the heat. This has not been the case in past years. Mr. Hunter and Mrs. Gangwer were asked to meet and come up with some options for this concern.

List of facility needs:

- Roof needs repaired
- Weed issue
- Carpet needs to be cleaned
- Paint on the outside
- Spray the bottom of the building
- Playground Equipment

- Board Training, Board Evaluation, Strategic Plan – K Tate
  - New Board Meeting Schedule for 2015-16  
A Crouch will work on scheduling the retreat. A Bingham noted that "hand out parent surveys and admin eval" was missing for the April board meeting and had this change made.

- Approval of 2015-2016 Strategic Plan

make wording change to add "every committee report every month"

- Administrator Evaluation & Cert. Staff Prof Dev. – A Bingham  
no report today

- Rescinding of teacher contract - C Ivie  
no comments

- Heritage school for Innovation, Design, Entrepreneurship and Finance (HI DEF) - A  
Crouch, Toni Carver, Robert Hunter

Dr. Ivie receives many comments from parents of students graduating from HA that would like an option for a high school plan that will continue with the philosophy that HA has. She shared her great appreciation to Anneli Crouch, Robert Hunter, Toni Carver, Moni Gangwer and Cheryl Kary for the many hours of time they have put into this charter.

R Hunter stated that they were able to get the 30 signatures needed, have a timeline mapped out and are very positive about the outcome so far. T Carver is very excited to give this opportunity to our high school students so that they can learn useful skills to succeed in life. There has been a lot of support from the community. The board shared their appreciation for all their work. K Tate is so excited that A Crouch is on this board so that she can share her experience, expertise, and vision that can carry on in HI DEF. A Crouch also shared her excitement for this Charter Petition.

A Bingham questioned if the timeline is doable. A Crouch stated that she believes it is doable if this board is the authorizer. To get the facilities ready, the board is looking at the state funds along with other grants, it should not be a problem. The board is looking at 4 different sites for facilities.

- Adopt the 2007 Idaho Special Education Manual and all subsequent revisions  
This is the revisions that the state department has made this year.

- Policy 5550 - Access to Personnel Files  
no comments

#### **9:40 pm BUSINESS ITEM(s)**

- Renewal of contract for Sonja Howerton for ISEE reporting  
A Crouch - motion to renew the contract for Sonja Howerton  
A Bingham - second  
Vote: all aye

- Progressive Behavior Systems agreement  
A Crouch - motion to approve the contract or Progressive Behavior Systems as presented  
S Ahrens - second  
Vote: all aye

- Approval of vacation carryover for Dr. Ivie  
A Bingham - motion to approve vacation carry over for Dr. Ivie  
S Ahrens - second  
Vote: all aye

- Approval of a stipend for a Parent Involvement Coordinator

A Bingham - motion to approve stipend for Nancy Cornwell as Parent Involvement Coordinator

A Crouch - second

Vote: all aye

- Plan of Action for Northside Journal

A Crouch - move that we make one last attempt with A Crouch and chairperson S Ahrens to remedy the situation with Northside Journal

S Ahrens - second

Vote: all aye

- New Board Meeting Schedule

A Bingham - moved to approve the new Board meeting schedule as amended

S Ahrens - second

Vote: all aye

- Approval of 2015-2016 Strategic Plan

A Crouch - move to approve 2015-16 Strategic Plan as amended

A Bingham - second

Vote: all aye

- Rescinding of teacher contract

S Ahrens - move to rescind contract of teacher A

A Bingham - second

Vote: all aye

- Heritage school for Innovation, Design, Entrepreneurship and Finance (HI DEF)

A Crouch recused herself

A Bingham - motion to table this item so that the board has time to go over the charter in more detail and would like to schedule a special board meeting by October 1 to discuss in the depth and then vote.

S Ahrens - second

Vote: all aye

- Adopt the 2007 Idaho Special Education Manual and all subsequent revisions

A Crouch - motion to adopt the 2007 Idaho Special Education Manual and all subsequent revisions

A Bingham - second

Vote: all aye

- Policy 5550 - Access to Personnel Files

S Ahrens - motion to approve Policy 5550 - Access to Personnel Files

A Crouch - second

Vote: all aye

A Bingham - motion to adjourn the meeting

S Ahrens - second

Vote: all aye

**9:51 pm ADJOURN**