



HERITAGE ACADEMY
BOARD MEETING MINUTES
Location: 500 So. Lincoln, Jerome ID
September 21, 2017 5:30 pm

VISION

As a community of children, families, and educators, Heritage Academy believes that each individual has gifts, talents, and strengths. Our commitment to academic excellence will ensure that all students acquire the meta-cognitive skills and knowledge necessary to reach their highest potential and become responsible, respectful, and caring members of society. We will accomplish this by establishing high expectations, integrating enriched learning strategies for all students, and by promoting home, school and community partnership.

MISSION

Using the School-Wide Enrichment Model, Heritage Academy will educate students, leading them to develop meta-cognitive skills. In a safe and respectful environment, these skills will allow them to learn how to organize information and solve real-life problems. Our students will graduate with skills in both the core content areas and in critical thinking that will lead to success in school, in the workforce, and in the community.

This is a public session for the Heritage Academy Board of Directors to conduct business; patron comment time will be provided as established in the agenda.

5:38 pm - CALL TO ORDER & WELCOME – T Packard

- Pledge of Allegiance
- Reading of Heritage Academy's Vision and Mission – L Brooks; J Pierson
- Roll Call – Establishment of a Quorum

Kris Gilgren, LaMar Brooks, Jeff Pierson, Tiffany Packard,
Karen McGee joined by conference call at 5:53 p.m.

- Approval of Agenda

Motion to approve the agenda – L Brooks

Second – J Pierson

Vote: all aye; motion carried

CONSENT AGENDA: *(Information in Board Packet)*

The Board previews the enclosures under Consent Agenda. If a Board Member elects, any consent Agenda item may be pulled and discussed at the meeting. If no item is pulled, acceptance will be automatic under the motion for the Consent Agenda.

- Approval of Minutes
 - Aug 29, 2017
- Approval of Bills Paid
- Payroll Report
- Budget

Motion to approve the consent agenda as written – K Gilgren

Second – L Brooks
Vote: all aye; motion carried

5:35 pm - PUBLIC COMMENT

This time is open for public comment. Information shared during this time that is not on the agenda will not be added to this agenda or discussed by the Board during this meeting, but will be acknowledged by the Board and may be added to a future meeting as necessary.

No Public Comment

5:40 pm - REPORTS (for discussion only)

- Administrative Report – C Ivie

Beginning of school going well.

- Alternative Authorization for Aaron Ivie and Delphine Kalulu

Every year while these teachers are finishing their teaching certificates we need to approve this alternate authorization.

- Budget & Finance Report –K Gilgren, T Carver

No comment

- Facilities Report – K Gilgren

The playground is in and students are enjoying it.

- Board Operations – J Pierson
 - Committee Responsibilities

We tried to create committees that cover all areas of school responsibility. Ideally each board committee would meet as often as the chair feels necessary. Each committee will be placed on the agenda each month. If there is no information that needs to be shared with the board for that month, then the chair will move on to the next item. The board meeting shouldn't turn into a committee meeting. The board should assume that the committee has done the research and has a recommendation for the board.

The staff members should be doing most of the leg work in getting bids and such. The board is legally responsible to make sure things are done. Each board member needs to decide how much information you need to feel confident in the school affairs. If you have a question about something, you should ask the right person that question before the meeting so you can have the information you need and so the person answering the question has time to obtain accurate information.

- Training Books

Board went through a new board training booklet written by ISBA. They discussed the importance of asking questions to committee chairs, business manager or superintendent before the meeting and then asking the question again in the meeting. This helps to take away any “surprises” and lets everyone that needs to have the opportunity to pull information together and have it ready for the board meeting.

- School Policy and Legislative Affairs – K McGee

Charter schools are becoming a big talking item in Congress

- Policy 4140 – Community Relations – 2nd reading

No discussion on the policy

- Parent and Community Relations & Marketing – T Packard

Facebook is really working. There is a lot of liking and sharing going on.

Family fun night was very successful. There are quite a few pictures added to Facebook. The Board discussed meeting as a committee to make a plan to help inform the public of what charter schools

- SEM & Student Achievement – S Lemoine

SEM staff training is scheduled for the end of Oct. Beginning of the school year benchmark testing is almost complete

- Administrator Evaluation & Certified Staff Professional Development – L Brooks

No discussion

- October meeting date change – October 11th – T Packard

Board was asked to have this board meeting earlier in the month so that there is time to get the audit completed and submitted on time.

- Board Appreciation BBQ – K Gilgren

This has been an ongoing discussion over the last few months. Board asked T Berry to find out if previous board members had received their recognition award and report back to T Packard.

6:30 pm - BUSINESS ITEMS

- Alternative Authorization for Aaron Ivie and Delphine Kalulu

Motion to approve alternative authorization for Aaron Ivie and Delphine Kalulu – K Gilgren

Second – J Pierson

Vote: all aye; motion carried

- Policy 4140

Motion to approve Policy 4140 as written - J Pierson

Second – K Gilgren

Vote: all aye; motion carried

- October Board meeting change

Motion to change the October board meeting to Oct 11 – K Gilgren

Second – K McKee

Vote: all aye; motion carried

- Board Appreciation BBQ

no motion

Motion to adjourn the board meeting – K Gilgren

Second – L Brooks

Vote: all aye; motion carried

ADJOURN at 6:54