



**Annual Board Retreat Minutes**  
**Location: 262 E Ave A, Jerome, ID 83338**  
**August 14<sup>th</sup>, 2020 5:00 pm**

VISION

- Heritage Academy believes each student has gifts, talents and strengths.
- We embrace a diverse student body and commit to creating a nurturing and supportive school culture.
- Our school ensures that all students acquire the academic, interpersonal, critical thinking and problem-solving skills and mindsets to succeed in school, career and life.
- Our goal is to enable students to become responsible, respectful and caring members of society.

MISSION

Our school community brings together the resources necessary to help all students grow and succeed.

*This is a public session for the Heritage Academy Board of Directors to conduct business; patron comment time will be provided as established in the agenda.*

1. CALL TO ORDER WELCOME 5:00pm
2. Pledge of Allegiance
3. Roll Call – Establishment of a Quorum
4. Action Item –
  1. Approval of Agenda
5. Action Item –
  1. Consent Agenda -
    - a. 6/18/20 Minutes
    - b. Budget
    - c. Approval of Bills Paid June & July
    - d. Payroll Report June & July
6. Superintendent Report – C Ivie- Update on COVID related funding and projects. Approval of COVID Pandemic Reopening Plan
7. Finance Report –T Carver & M Haddox- Discussion of blended learning needs, 4th and 5th grade, and additional paraprofessional support
  1. Action Item- Release Leslie Jensen from her contract. Approve contract for Jennifer Hartgrave. Discussion of blended learning needs, 4th and 5th grade, and additional paraprofessional support
8. Facilities Report – CMyhre- Upgrades done to front office.
9. SEM & Student Achievement – SCallen
10. Board Operations- KGilgren- Assignment - Committees utilize template and develop SMART goals aligned to focus areas decided by the Board. Board roles and responsibilities. Does anyone want to change? If not, then these are the officers. Chairman - Mr. Cone, Treasurer - Mr. Haddox, Secretary - Mr. Myhre, Board Members - Ms. Gilgren, Ms. Callen. Committee Chairs- Community Partnerships and Governmental Affairs - Mr. Cone, Finance and Personnel - Mr. Haddox, Facilities - Mr. Myhre, Marketing - Mr. Myhre, Student Achievement and Schoolwide Enrichment - Ms. Callen, Board Policy and Development - Ms. Gilgren. Discussion about Bus RFP and rubric approval.
  1. Action Item- Approve Busing Bid.
11. Marketing and Community Affairs – CCone
12. Motion to adjourn:
13. ADJOURN 9:00 pm

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact a Heritage Academy board member before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the Board of Directors, please email: [aburnham@heritageacademyid.org](mailto:aburnham@heritageacademyid.org) or call (208) 595-1617.

